

Dear Parents,

Parents are requested to kindly make a note of the following points:-

1. Children need to reach the school by 8:00 am on **17th October 2026**, in their respective school buses/vans as per the route and timings.
2. Children should come in school uniform with school bag, proper dry tiffin and water bottle. However, light refreshment will be provided by the school.
3. Children should shampoo their hair. No child should come with oiled hair and kajal in their eyes.
4. For girls: short hair should be pinned properly and long-hair should be tied neatly.
5. Please send one labelled poly bag to keep their uniform.
6. Please send one comb, one small towel, hair-pin (only for girls) and one packet of safety-pins.
7. Children will wear their costumes in the school and make-up will be done by teachers only.
8. Parents are requested to reach school auditorium by **10:00** am and settle in seating area. Program will start sharp at **10:30 am.**
9. Children will change their costume and can be received by parents from their respective green rooms after the program.
No request of early exit will be entertained as it affects the program.
10. **No parent will be allowed to meet the child before or during the program.** This distracts the child.
Please encourage and appreciate your ward for their endeavour and ensure that they are present for the class presentation.
11. **Do click pictures on selfie booth set up.**
12. **Kindly pickup your ward from the green room mentioned overleaf.**

Looking forward for your whole-hearted co-operation.

Best Regards

(Principal)

GREEN ROOM PLAN FIRST FLOOR

III-DOVES	ROOM NO-203
III-SWANS	ROOM NO-201
III-ROBINS	ROOM NO-202
III-CANARIES	ROOM NO-214