

**Dear Parents,**

**Parents are requested to kindly make a note of the following points:-**

1. Children need to reach the school by **8:00 am on 29<sup>th</sup> November 2025**, in their respective school buses/vans as per the route and timings.
2. Children should come in school uniform with school bag, proper dry tiffin and water bottle. However, light refreshment will be provided by the school.
3. Children should shampoo their hair. No child should come with oiled hair and kajal in their eyes.
4. For girls: short hair should be pinned properly and long-hair should be tied neatly.
5. Please send one labelled poly bag to keep their uniform.
6. Please send one comb, one small towel, hair-pin (only for girls) and one packet of safety-pins.
7. Children will wear their costumes in the school and make-up will be done by teachers only.
8. Parents are requested to reach school auditorium by 10: 15 am and settle in seating area. Program will start sharp at 10:30 am.
9. Children will change their costume and can be received by parents from their respective **PTM rooms** after the program. **(No request of early exit will be entertained as it affects the program.)**
10. **No parent will be allowed to meet the child before or during the program.** This distracts the child. Please encourage and appreciate your ward for their endeavour and ensure that they are present for the class presentation.

**11. Kindly pick up your ward from the PTM rooms mentioned overleaf.**

**12. Kindly purchase the winter uniform from the uniform store (Room no. 102)**

Looking forward for your whole-hearted co-operation.

Best Regards

**(PRINCIPAL)**

Venue	Room No.	Event Name
UKG- DOVES	105 (Ground Floor)	Social Science Presentation <b>(PTM-IV SWANS)</b>
LKG-SWANS	104 (Ground Floor)	Science Presentation <b>(PTM-IV ROBINS)</b>
NUR-SWANS	103 (Ground Floor)	Maths Presentation <b>(PTM-IV DOVES)</b>
NUR- DOVES	112 (Ground Floor)	English Presentation
LKG- DOVES	113 (Ground Floor)	Hindi Presentation <b>(PTM-IV CANARIES)</b>
UKG- SWANS	213 (First Floor)	Dance (BOYS)
I-ROBINS	214 (First Floor)	Dance (GIRLS)
MUSIC ROOM	118 (Ground Floor)	Music