



GATEWAYINTERNATIONALSCHOOL

Sector-11,Sonipat

A Letter to New Parents

Classes: Toddlers to Diamond

Circular No: GIS/AC/2026-27/002

Date: 20 March 2026

Dear Parents

Namaste

Welcome to Gateway International School Family!

As we begin a new academic session, we extend our heartfelt gratitude for the trust and confidence you place in our school as partners in your child's educational journey. We deeply value **parents as key stakeholders** in the learning process, and your continued support strengthens the home-school partnership that nurtures every child. Rooted in the vision of the National Education Policy (NEP), our learning approach is thoughtfully designed to nurture future-ready learners through experiential and inquiry-based classrooms that spark curiosity and promote hands-on exploration. Students engage deeply with concepts through interdisciplinary learning, projects, and meaningful real-life applications across subjects. We place a strong emphasis on developing effective communication and collaboration skills, while fostering creativity and critical thinking in every child.

Kindly note :

- **Sale of books and uniform:** 23 March to 29 March 2026 (9:30 am to 3:30 pm)
- **School will be working from Monday to Friday.**
- **Weekends will be off for Pre-Primary students.**

Comforting Days (For New Students Only)

Dates	2 April & 3 April 2026	6 April to 8 April 2026	9 April & 10 April 2026	13 April 2026 onwards
Toddlers	_____	8:50 am to 10:45 am	8:50 am to 11:15 am	8:50 am to 11:45 am (Regular Timings)
Pearl	_____	8:50 am to 10:45 am	8:50 am to 12:00 noon	8:50 am to 12:40 pm (Regular Timings)
Ruby	8:50 am to 11:00 am	8:50 am to 11:30 am	8:50 am to 1:40 pm (Regular Timings)	
Diamond	8:50 am to 11:00 am	8:50 am to 11:30 am		

No transport will be given for Comforting Day.

For any query and concern kindly contact Junior Front Desk – 9812302372 /9812302331

General Guidelines for Parents

School Uniform for boys

- Tunic (Monday, Tuesday, Thursday & Friday)
- Red T-shirt with white shorts (Wednesday)

School Uniform for girls

- Shirt with shorts (Monday, Tuesday, Thursday & Friday)
- Red T-shirt with white shorts (Wednesday)
- School belt, socks, and black shoes

Arrival & Dispersal

- In the morning, kindly drop your child at Gate Number 3 by 8:50 am. A team member, along with a caregiver, will be present to warmly welcome the children.
- Entry will not be permitted after 8:55 am. Students reporting after this time will be marked late, as we aim to instil punctuality among young learners.
- Pre-Primary students will be dispersed from Gate Number 3 at the end of the school day.

Health & Hygiene

- You are advised to maintain your child's hygiene and send them to school in a neat, tidy, and well-ironed uniform.
- Your child must carry a clean handkerchief and wear polished school shoes every day.
- Girls may use black rubber bands, tic-tacs, or simple black hairbands.
- Please send a casual dress and an extra pair of undergarments to be kept at school.

ERP Portal & Communication

- All monthly menu, circulars, class work, the school activity calendar, and the annual planner will be shared through the ERP portal.
- Please ensure that your child attends school regularly. In case of absence, a leave application must be submitted on the ERP portal on the same day.

Student Information & Documentation

- A Google Form link has been shared to fill in general information about your child. Kindly complete it at your earliest convenience:
https://docs.google.com/forms/d/e/1FAIpQLSd34W3hjyu9_NLXbEnmwIlzNzT0NdmFP1MrpbflzNDR1gtpyw/viewform
- ID cards will be provided to new students by the school.

Meals & Nutrition

- To ensure a nutritious diet, breakfast and a fruit will be provided to Toddlers and Grade Pearl students.
- Students of Grades Ruby and Diamond will be provided with breakfast, lunch, and snacks during school hours.

Uniform & Personal Belongings

- Label all your child's belongings, including their bag, bottle, and shoes.
- Please ensure that all books and notebooks are properly covered, labelled, and neatly bound. Kindly send them to school within the first two working days.

Stationery

- Stationery such as pencils, colours, and erasers will be provided in the classroom. Please do not send a separate pencil box or pouch.

Parent–School Partnership

- Parent–Teacher Meetings (PTM – Learning Feedback Day) will be organised regularly to discuss your child’s progress. Parents are requested to attend all PTMs. Coordinators and class teachers will also conduct monthly interactions.
- In case parents wish to meet the undersigned or the class/subject teacher(s), a prior appointment should be taken through the Front Desk for a fruitful interaction.

Birthday Guidelines

- Birthdays may be celebrated by distributing toffees/chocolates (maximum ₹10 each) to students and teachers.
- Students may come in a decent, colourful dress. Jewellery and footwear with heels are not permitted.
- For any assistance or queries related to your child’s development, kindly follow the hierarchy mentioned below.



- For any school related queries , you may contact –

Senior Front Desk	9812302331(Ms.Kanika)
Junior Front Desk	9812302372(Ms.Payal)
Administrative Officer	9896661722 (Mr.Rajneesh)
Transport Incharge	9812169555 (Mr. Satbir)
Accounts Section	7496999260 (Mr. Sandeep)

“Connecting home and school makes us a great community of learners”

Parents are advised to spend some quality time with their ward to check their conceptual understanding and knowledge in all the subjects.

To connect you with the learning of your ward, we will share a notebook and a book of one subject as per the following schedule. Send the same book and notebook on the very next day.

Days	Pearl	Ruby	Diamond
Monday	Activity Field	Arts	English
Tuesday	English	English	Maths
Wednesday	Maths	Maths	Hindi
Thursday	Arts	Hindi	Arts
Friday	--	PBL	PBL

Looking forward to your full cooperation throughout the session.

Thanks & Regards

Prem Kumar Ojha

Principal/GIS