ITL PUBLIC SCHOOL
PRE-MID TERM EXAMINATION (2025-26)

Date: **Class: V Sec:__**

COMPUTER APPLICATION

		SECTION – A	
Q.1	**Choose and write the correct option**		5 marks
1.1	You can move and place the _____ to any of the four corners of the desktop.		1
	a) Start b) Notification c) taskbar d) icons		
1.2	The _____ displays the standard volume, network, power and Action center status icon.		1
	a) File Explorer b) Notification Area c) Start Menu d) taskview		
1.3	Each cell is given a _____ reference to identify it in the worksheet.		1
	a) cell b) row c) column d) grid		
1.4	_____ opens on clicking the start button and provides access to all the installed programs on your computer and other Windows features.		1
	a) Task View b) Jump list c) Start Menu d) Shut down		
1.5	_____ are used to display the exact values of the data series.		1
	a) Data labels b) Legends c) Data Cell d) Data key		
Q.2	**Fill in the blanks.**		5 marks
2.1	A _____ is a graphical representation to display data in different forms.		1
2.2	Themes can be accessed using the Personalize context menu by _____ clicking on the desktop.		1
2.3	We can _____ most frequently used application anywhere on the taskbar.		1
2.4	_____ is used to calculate the average in a given range of cells.		1
2.5	There are three types of data that can be entered in an Excel Sheet numbers, _____ and formulas.		1
		SECTION – B	
Q.3	**APPLICATION BASED QUESTIONS**		5 marks
3.1	Kiaan wants to change the picture of his desktop screen. Which option allows user to change the desktop picture.		1

3.2	Your teacher has a record of marks in Excel sheet of her subject. He wants to know the names of students who have scored minimum marks in the exam. Which formula should he use?	1
3.3	Itisha works on MS Excel. She wants to instantly access Excel application. Which option helps user to access applications they frequently use?	1
3.4	Rudra wants to know the shortcut key to save Excel file. Write the shortcut keys.	1
3.5	Diya wants to know which option allows user to move quickly between their open windows and applications.	1
	SECTION – C	
Q.4	**Short Answer Questions**	3 marks
4.1	What is the difference between Worksheet and Workbook?	1
4.2	Explain Jump lists.	1
4.3	What is the use of COUNT function?	1
Q.5	**Read the statement and state whether these statements are true or false.**	2 marks
5.1	We can show multiple windows side by side on the desktop.	
5.2	In Excel, we can see the applied function in the formula bar.	
5.3	Search Box allows to search within our documents and files but not on Web.	
5.4	The vertical columns in the Excel sheets are represented by numbers.	