

**ST. MARTIN'S DIOCESAN SCHOOL**  
**CHURCH ROAD, DELHI CANTT., NEW DELHI – 110010**

**PRE-SCHOOL(NURSERY) ADMISSIONS 2025-26**

**General Norms :**

1. Children born between **1<sup>st</sup> April 2021 and 31<sup>st</sup> March 2022** will be eligible for admission to Pre-School (Nursery) for the **session 2025-26**.
2. **Registration Forms will be available online on our school website – [www.stmartinschooldelhicantt.com](http://www.stmartinschooldelhicantt.com)**
  - **By clicking on - Click Here for Online Registration in Class Nursery**
  - **Online Registration Forms will be available from 28th November, 2024 to 20th December, 2024.**

**Note:**

- A. **Registration form will be available on the School website till 20<sup>th</sup> December 2024, 11:45 p.m.**
- B. **After making the payment. If you are unable to get a payment receipt or a print out of the payment receipt. You may email us on [info@stmartinschooldelhicantt.com](mailto:info@stmartinschooldelhicantt.com) , [admissions@stmartinschooldelhicantt.com](mailto:admissions@stmartinschooldelhicantt.com) for further assistance.**
- C. **Registration Forms can also be downloaded from school website. Registration will not be complete without submission of the hard copy of the Registration Form you downloaded from school website in school along with supporting documents by at least one of the parent. Hard copy of the Form must be signed by both parents before submission.**
3. **Photocopies of supporting documents have to be submitted along with hardcopy of the Registration Form at the time of verification. Original documents will have to be produced for verification at the time of admission only; if selected.**
  - i. One latest passport sized photograph of the child for all categories (to be pasted on the form).
  - ii. Self-Attested Copy of Date of Birth Certificate of the child issued by Municipal Corporation or concerned authorities for all categories.
  - iii. Attested copy of the Baptism Certificate and a letter from the Parish Priest in case of Catholic and Christian candidates.
  - iv. Copy of Aadhaar Card of the candidate (Candidate name on Birth Certificate and Aadhaar Card must be the same) and both the parents for all the categories(mandatory).
  - v. Residential Proof: Photocopy of any of the following documents of both parents:  
Voters I-Card / Aadhaar Card / Electricity Bill / MTNL Telephone Bill / Passport.  
  
In case of Delhi Cantt. Civil Residents, apart from the above mentioned residence proofs, Voter I-Card (of the address mentioned in the form, issued atleast three years prior ) for both parents is mandatory to be eligible for this category.
  - vi. In case of serving defence service, the essential documents are required to be submitted.
  - vii. Sibling Proof: Latest Report Card of the elder sibling studying at SMDS.
  - viii. Alumni - Class 12 Mark sheet / Pass Certificate issued by school along with copy of the T.C.
  - ix. Parental Separation - Please attach copies of any court orders etc.
  - x. In case of SC/ ST / Minority, please attach photocopy of the proof of the candidate's status.
4. **Parents will be intimated of dates to come with original documents and get their Documents verified, only if necessary.**
5. **The first list of selected candidates along with the waiting list (if any) will be put up on the notice board on 17.01.2024. The second list, if any, will be put up on the notice Board on 03.02.2024.**
6. **The school reserves the right to reject or admit students. Filling up and submission of the Registration form does not guarantee admission. Incomplete or false information will result in automatic disqualification.**

**\*\* Note -- Parents to ensure that details filled in by your goodself in the Nursery Registration Form should be accurate:**

- 1. Candidate's Name**
- 2. Date of Birth of the Candidate**
- 3. Mother's Name**
- 4. Father's Name**

**Names and DOB should be matching with the supporting document/s. Do not use abbreviations.**

**Details once entered into the School records shall not be amended.**

**DR. K SUDHA  
PRINCIPAL**

