



Brain International School

Vikas Puri, New Delhi

Dated:21/10/2024

Ref no: BIS/526b/24

CIRCULAR FOR ANNUAL DAY PARTICIPANTS

Dear Parent,

We are delighted to announce that BIS is all set for yet another big day, celebrating the talents of our students on the much awaited Annual Day celebration **UTSAVAMCelebrating the Divine.**

“Rama” on 26th October, 2024 (Nursery to Class V)
&
“Krshna” on 27th October, 2024. (Classes VI to XII)

Please read the schedule in detail:

- **Regular rehearsal is scheduled from 21st to 23rd October, 24 during the school hours.**
- Parents to ensure that their ward comes to school regularly for practice.
- School transport will ply as usual on the above days.
- Students to wear proper school uniform on all the above days.
- Students to report to their respective in-charges at the scheduled venues as instructed.

REHEARSAL DAY FOR “RAMA” (Nursery to ClassV)

24th Oct, 2024 - 2:00 to 6:00pm

- Only the participants & prize winners of classes Nursery to Class V to come to school in school uniform on the above mentioned date & time for the **Annual Day practice.**
- Please see that the students eat heavy lunch before they come to school. Students to carry Almanac, tiffin box (kindly refrain from sending oily food with turmeric, pickles etc.) and water bottle.
- The school buses will ply accordingly for **pick up only.** Non-bus users to make their arrangements accordingly. Parents to pick up their ward from the school after the practice.
- Dispersal as per the given schedule: -

Dispersal Schedule (for 24 & 26th October,24)

Classes	Venue
Nursery - II	From their respective classes
III-V	From Stage

- Parent has to carry the Parent I card for dispersal. Only one parent will be allowed to pick up the child from the given venue.

ANNUAL DAY (RAMA)

Saturday, 26th October, 2024

- Kindly note that the **reporting time of participants of classes Nursery to Class V at school is 1:00 pm**. The school buses will ply accordingly for **pick up only**. Non-bus users to make their arrangements accordingly.
- All participants have to report their respective incharges at the scheduled venues as instructed.
- The students to wear the Annual Day dress already given to them with make up as instructed by the teacher.
- Students to carry one packet of hair pins & safety pins each.
- Please see that the students eat heavy lunch before they come to school. Students to carry tiffin box (kindly refrain from sending oily food with turmeric, pickles etc) and water bottle on both the days. However, light refreshment will also be provided by the school on 26th October, 24.
- Under no circumstances should your ward carry any mobile phones/ camera. The school will not be responsible for any loss.
- The parents to pick up their ward / wards as per the schedule given above only after the entire function is over. **The same Dispersal schedule will be followed on both the days i.e. Annual day & the day of rehearsal.**
- Kindly remember to carry the parents I-Card for dispersal. Only one parent would be allowed to pick up the child from the given venue.
- The Parents are requested to carry the Invitation Card with them & only 2 invitees per card will be allowed. Formal Invitation card will be sent soon.
- Parents to be seated by **4:45 pm** to avoid inconvenience. **(Entry from the school gate no. 1).**
- 25th, 27th & 28th October will be a holiday.
- We encourage you to car pool or use public transport due to non-availability of parking facility.
- **All the volunteers & prefects should wear proper uniform with Prefect badge.**

We look forward to your co-operation & support to make this function as a great success.

Regards,

Principal