

**FRAMEWORK  
AND  
SIGNIFICANT GUIDELINES IN THE CONTEXT OF  
THE SECONDARY AND THE SENIOR SCHOOL  
CERTIFICATE EXAMINATIONS**

**2020-21**

**TEACHERS**



**CENTRAL BOARD OF SECONDARY EDUCATION  
DELHI**

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## Section XVIII

**STANDARD OPERATING PROCEDURES  
FOR CONDUCT OF PRACTICAL EXAMINATION  
PROJECT/INTERNAL ASSESSMENT AND  
UPLOADING OF GRADES/MARKS**

## Section XVIII

# STANDARD OPERATING PROCEDURES FOR CONDUCT OF PRACTICAL EXAMINATION PROJECT/INTERNAL ASSESSMENT AND UPLOADING OF GRADES/MARKS

Following activities are performed by the school :-

- (I) PRACTICAL EXAMINATION AND PROJECT/INTERNAL ASSESSMENT (CLASS XII)
- (II) UPLOADING OF INTERNAL ASSESSMENTS/GRADES (CLASS XII)
- (III) UPLOADING OF INTERNAL ASSESSMENT MARKS (CLASS-X) – 2021 EXAMINATION

Correct and timely assessment of Practical, Project and Internal Assessment component in classes-X and XII is of paramount importance for declaration of result. It has been observed that some schools are committing serious mistakes and request the Board to change the result after its declaration. Schools are being, therefore, directed to follow the instructions as given hereunder as no request will be accepted by the CBSE to change the uploaded marks in any manner.

### A. SUBJECTS HAVING PRACTICAL/PROJECT/INTERNAL ASSESSMENT COMPONENTS FOR CLASS X AND CLASS XII

The CBSE has prescribed subject wise curriculum and most of the subjects contain 2 or 3 assessment components – Theory and Practical/Project/Internal Assessment. The curriculum also contains breakup of the maximum marks for theory question paper and Practical/Project/Internal Assessment. Schools may kindly take note of the following:

1. List of subjects along with the breakup of marks for Theory and Practical/Project/Internal Assessment and the duration of examinations is enclosed herewith. The list contains the following details:
  - (i) List of subjects along with breakup of Theory and Practical/Project/Internal Assessment marks
  - (ii) Subject-wise maximum marks for Theory question paper and minimum marks required to pass in the theory component.
  - (iii) Subject-wise maximum marks for Practical/Project/Internal Assessment component and minimum marks required to pass in the said component.
  - (iv) Duration of the examination/assessment.
2. As per Pass criteria for Class XII, for subjects involving practical/project work, in order to pass the examination, students have to obtain atleast 33% marks in theory and 33% marks in Practical/Project/Internal Assessment in addition to 33% marks in aggregate in each subject.
3. As per pass criteria for Class X, students have to obtain overall 33% marks in each

subject, both Theory and Practical/Internal Assessment taken together, in order to pass the examination.

4. Practical/Project/Internal Assessment will be done by the schools.
5. For subjects having Practical or Project component, the same shall be examined by an External Examiner. The External Examiner will be appointed by the Board. However, for subject NCC, the Practical Examination at Class XII, will be conducted by the Examiner appointed by Directorate of NCC. In case of Class-X, as there is internal assessment, no external examiner will be appointed by CBSE/Directorate of NCC.
6. For subjects having Internal Assessment component, the same shall be examined internally by the schools.
7. Schools may accordingly upload the marks on website after Practical/Project/Internal Assessment components for Classes X & XII (as applicable). After uploading of marks no request from the school will be accepted by the CBSE that wrong marks have been uploaded and thus the same may be corrected. Marks once uploaded will be treated as final for preparing the Board's result.

No marks in Practical/IA etc. will be changed after declaration of results.

## **B. HOW TO CONDUCT PRACTICAL EXAMINATIONS/PROJECT/INTERNAL ASSESSMENT**

The Practical Examinations and Project/ internal Assessment are conducted in the respective schools every year. The theory examinations of minor subjects including skill subjects may commence from 15th February, 2021. Hence, to ensure that practical examinations are conducted before examination and in letter and spirit, the following information is provided to the schools for strict compliance:

1. Schools will conduct Practical Examinations and Project Assessment from 1st January, 2021 to 8th February, 2021;
2. Marks will be uploaded on the link provided immediately after the assessment is over. While uploading marks, schools will ensure that correct marks are uploaded as no correction in the marks will be allowed once marks are uploaded. Schools should also keep in mind maximum marks allotted for Practical/ Project while awarding/ uploading marks.
3. The practical examination and project assessments will be done in the respective schools;
4. There will be an External Examiner as well as an Internal Examiner, as per past practice;
5. Schools will ensure that practicals are conducted by the external examiners appointed by the CBSE only;
6. An observer will also be appointed by the Board who will supervise conduct of the practical examination and project assessment.
7. An App link will be provided to the schools for uploading 01 group photograph of each batch during the practical examination. Group Photo should consist of all the candidates of that batch, External examiner, internal examiner and Observer. All faces should be clearly visible in photograph. The Photograph should be taken in the laboratory where practical exams are being held and laboratory should also be seen clearly in the

Dates are probable. Exact dates will be informed separately

photograph.

8. Some other information such as batch number, total batch, date and time etc. will also be required to be uploaded on link.
9. The software will ensure that photograph uploaded is geo tagged and time tagged.
10. The practical / project marks will have to be uploaded on the link provided by the Board. immediately after completion of the work and on the same date.
11. The marks of Internal Assessment for class XII should also be uploaded simultaneously that is w.e.f. 1st January 2021 to 8th February, 2021.
12. No extension in any activity shall be granted, including last date for uploading data and photograph, etc., which is 08.02.2021.

**C. Practical/Project/Internet Assessment marks in respect of candidates appearing for improvement of performance under 'I' category as regular candidate through the school will be carried over from 2020 exam.**

#### **D. CARRYING OVER OF PRACTICAL MARKS IN RESPECT OF PRIVATE CANDIDATES FOR 2021 EXAMINATIONS**

1. Practical marks of candidates, who had appeared in 2020 Examinations, will be taken from the record available with the Board for 2021 Examinations.
2. For candidates who could not have appeared in Practical Examinations-2020 due to medical/genuine reasons, proportionate marks will be awarded for 2021 Examinations. Proportionate marks will be added in theory marks.
3. For private candidates who are going to appear in Board's Examinations this year first time, in subjects having practical/project/internal assessment component, the candidate will be examined in theory part on the basis of marks of Theory. Marks obtained in Theory examination will be converted to be out of 100 Marks through programming and included in theory marks.
4. For candidates prior to 2020 i.e., 2019 and before, proportionate marks will be awarded for 2021 Examinations. The marks will be included in theory marks.
5. For candidates appearing for Improvement of Performance under 'I' category, practical marks of 2020 will be carried over.

**E. Regional Officers will also conduct Practical Examinations of Private candidates within schedule fixed for the same. No practical examinations will be conducted after the schedule is over.**

**F. The marks of Internal Assessment for Class X should also be uploaded w.e.f. 1st January 2021 to 8th February, 2021.**



## Section XIX

**SUBJECTWISE DISTRIBUTION OF MARKS IN THEORY  
AND IN INTERNAL ASSESSMENT/PRACTICAL FOR  
CLASS-X AND CLASS-XII-2020-21**

## Section XIX

# SUBJECTWISE DISTRIBUTION OF MARKS IN THEORY AND IN INTERNAL ASSESSMENT/PRACTICAL FOR CLASS-X AND CLASS-XII-2020-21

CBSE has prescribed subject wise curriculum and each subjects contain 2 or 3 assessment components i.e. Theory and Practical/Project/Internal Assessment. The curriculum also contains breakup of the maximum marks for theory question paper and Practical/Project/Internal Assessment. Schools may kindly take note of the following:

1. List of subjects alongwith the breakup of marks for Theory and Practical/Project/Internal Assessment & the duration of examinations, is places at Annexure-1 of this section. The list contains the following details:
  - (i) Subjects alongwith breakup of Theory and Practical/Project/Internal Assessment marks
  - (ii) Subject-wise maximum marks for theory question paper and minimum marks required to pass in the theory component
  - (iii) Subject-wise maximum marks for Practical/Project/Internal Assessment component and minimum marks required to pass in the said component
  - (iv) Duration of the examination/assessment.
2. For detailed modalities regarding conduct of Practical Examinations/Project/Internal Assessment, will be communicated separately.
3. As per Pass criteria for Class XII, for subjects involving practical/ project work, in order to pass the examination, students have to obtain atleast 33% marks in theory and 33% marks in Practical/Project/Internal Assessment in addition to 33% marks in aggregate in each subject.
4. As per pass criteria for Class X, students have to obtain overall 33% marks in each subject, both Theory and Practical/Internal Assessment taken together, in order to pass the examinations.
5. Practical/Project/Internal Assessment will be done by the schools.
6. For subjects having Practical or Project component, the same shall be examined by an External Examiner. The External Examiner will be appointed by the Board. However for subject NCC, the Practical Examination at Class XII, will be conducted by the Examiner appointed by Directorate of NCC. In case of Class-X, as there is internal assessment, no external examiner will be appointed by CBSE/Directorate of NCC.
7. For subjects having Internal Assessment component, the same shall be examined internally by the schools.



8. Schools may accordingly upload the marks on website after Practical/Project/Internal Assessment components for Classes X & XII (as applicable).
9. No request from the school after uploading of marks will be accepted by the CBSE that wrong marks have been uploaded and thus the same may be corrected. Marks once uploaded will be treated as final for preparing the Board's result.
10. In no case, any request of change of marks in Practical/Project/Internal Assessment after declaration of result will be entertained.

It is expected that all schools will adhere to the instructions issued by CBSE.

**SUBJECT WISE BREAKUP CLASS X (2021)**

S.no.	Subject Code	Subject name	Theory	Exam. Duration	Practical	Project	IA	Total	
			MAX	in Hrs.	MAX	MAX	MAX	Maximum	Minimum
1	002	HINDI COURSE-A	080	03	-	-	020	100	033
2	085	HINDI COURSE-B	080	03	-	-	020	100	033
3	184	ENGLISH LANG & LIT.	080	03	-	-	020	100	033
4	003	URDU COURSE-A	080	03	-	-	020	100	033
5	303	URDU COURSE-B	080	03	-	-	020	100	033
6	004	PUNJABI	080	03	-	-	020	100	033
7	005	BENGALI	080	03	-	-	020	100	033
8	006	TAMIL	080	03	-	-	020	100	033
9	007	TELUGU	080	03	-	-	020	100	033
10	008	SINDHI	080	03	-	-	020	100	033
11	009	MARATHI	080	03	-	-	020	100	033
12	010	GUJARATI	080	03	-	-	020	100	033
13	011	MANIPURI	080	03	-	-	020	100	033
14	012	MALAYALAM	080	03	-	-	020	100	033
15	013	ODIA	080	03	-	-	020	100	033
16	014	ASSAMESE	080	03	-	-	020	100	033
17	015	KANNADA	080	03	-	-	020	100	033
18	016	ARABIC	080	03	-	-	020	100	033

19	017	TIBETAN	080	03	-	-	020	100	033
20	018	FRENCH	080	03	-	-	020	100	033
21	020	GERMAN	080	03	-	-	020	100	033
22	021	RUSSIAN	080	03	-	-	020	100	033
23	023	PERSIAN	080	03	-	-	020	100	033
24	024	NEPALI	080	03	-	-	020	100	033
25	025	LIMBOO	080	03	-	-	020	100	033
26	026	LEPCHA	080	03	-	-	020	100	033
27	089	TELUGU-TELANGANA	080	03	-	-	020	100	033
28	092	BODO	080	03	-	-	020	100	033
29	093	TANGKHUL	080	03	-	-	020	100	033
30	094	JAPANESE	080	03	-	-	020	100	033
31	095	BHUTIA	080	03	-	-	020	100	033
32	096	SPANISH	080	03	-	-	020	100	033
33	097	KASHMIRI	080	03	-	-	020	100	033
34	098	MIZO	080	03	-	-	020	100	033
35	099	BAHASA MELAYU	080	03			020	100	033
36	122	SANSKRIT	080	03	-	-	020	100	033
37	131	RAI	080	03	-	-	020	100	033
38	132	GURUNG	080	03	-	-	020	100	033
39	133	TAMANG	080	03	-	-	020	100	033
40	134	SHERPA	080	03	-	-	020	100	033
41	136	THAI	080	03	-	-	020	100	033

42	041	MATHEMATICS - STANDARD	080	03	-	-	020	100	033
43	241	MATHEMATICS - BASIC	080	03	-	-	020	100	033
44	086	SCIENCE	080	03	-	-	020	100	033
45	087	SOCIAL SCIENCE	080	03	-	-	020	100	033
46	031	CAR. MUSIC (VOCAL)	030	02	050	-	020	100	033
47	032	CAR. MUSIC MEL. INS.	030	02	050	-	020	100	033
48	033	CAR. MUSIC PER.	030	02	050	-	020	100	033
49	034	HIND. MUSIC (VOCAL)	030	02	050	-	020	100	033
50	035	HIND. MUSIC MEL. INS.	030	02	050	-	020	100	033
51	036	HIND. MUSIC PER. INS.	030	02	050	-	020	100	033
52	049	PAINTING	030	03	050	-	020	100	033
53	064	HOME SCIENCE	070	03	030	-	-	100	033
54	076	NATIONAL CADET CORPS (NCC)	070	03	-	-	030	100	033
55	165	COMPUTER APPLICATIONS	050	02	050	-	-	100	033
56	154	ELEM. OF BUSINESS	070	03	030	-	-	100	033
57	254	ELEMENTS OF BOOK KEEPING & ACCOUNTANCY	070	03	-	030	-	100	033
58	401	RETAIL	050	02	050	-	-	100	033
59	402	INFORMATION TECHNOLOGY	050	02	050	-	-	100	033
60	403	SECURITY	050	02	050	-	-	100	033
61	404	AUTOMOTIVE	050	02	050	-	-	100	033
62	405	INTRODUCTION TO FINANCIAL MARKETS	050	02	050	-	-	100	033

63	406	INTRODUCTION TO TOURISM	050	02	050	-	-	100	033
64	407	BEAUTY & WELLNESS	050	02	050	-	-	100	033
65	408	AGRICULTURE	050	02	050	-	-	100	033
66	409	FOOD PRODUCTION	050	02	050	-	-	100	033
67	410	FRONT OFFICE OPERATIONS	050	02	050	-	-	100	033
68	411	BANKING & INSURANCE	050	02	050	-	-	100	033
69	412	MARKETING & SALES	050	02	050	-	-	100	033
70	413	HEALTH CARE	050	02	050	-	-	100	033
71	414	APPAREL	050	02	050	-	-	100	033
72	415	MULTI-MEDIA	050	02	050	-	-	100	033
73	416	MULTI SKILL FOUNDATION COURSE	050	02	050	-	-	100	033
74	417	ARTIFICIAL INTELLIGENCE	050	02	050	-	-	100	033

Min= MINIMUM

IA= INTERNAL ASSESSMENT

(-) = NOT APPLICABLE

**SUBJECT WISE BREAKUP CLASS XII (2021)**

S. no.	Sub. Code	Subject Name	External Examiner Appointed by Board	Theory		Exam. Duration in Hrs.	Practical		Project		IA		Total	
				MAX	MIN		MAX	MIN	MAX	MIN	MAX	MIN	MAX	MAX
1	001	ENGLISH ELECTIVE	No	080	026	03	-	-	-	-	020	006	100	033
2	301	ENGLISH CORE	No	080	026	03	-	-	-	-	020	006	100	033
3	002	HINDI ELECTIVE	No	080	026	03	-	-	-	-	020	006	100	033
4	302	HINDI CORE	No	080	026	03	-	-	-	-	020	006	100	033
5	003	URDU ELECTIVE	No	080	026	03	-	-	-	-	020	006	100	033
6	303	URDU CORE	No	080	026	03	-	-	-	-	020	006	100	033
7	022	SANSKRIT ELECTIVE	No	080	026	03	-	-	-	-	020	006	100	033
8	322	SANSKRIT CORE	No	080	026	03	-	-	-	-	020	006	100	033
9	104	PUNJABI	No	080	026	03	-	-	-	-	020	006	100	033
10	105	BENGALI	No	080	026	03	-	-	-	-	020	006	100	033
11	106	TAMIL	No	080	026	03	-	-	-	-	020	006	100	033
12	107	TELUGU	No	080	026	03	-	-	-	-	020	006	100	033
13	108	SINDHI	No	080	026	03	-	-	-	-	020	006	100	033
14	109	MARATHI	No	080	026	03	-	-	-	-	020	006	100	033
15	110	GUJARATI	No	080	026	03	-	-	-	-	020	006	100	033
16	111	MANIPURI	No	080	026	03	-	-	-	-	020	006	100	033
17	112	MALAYALAM	No	080	026	03	-	-	-	-	020	006	100	033
18	113	ODIA	No	080	026	03	-	-	-	-	020	006	100	033

19	114	ASSAMESE	No	080	026	03	-	-	-	-	020	006	100	033
20	115	KANNADA	No	080	026	03	-	-	-	-	020	006	100	033
21	116	ARABIC	No	080	026	03	-	-	-	-	020	006	100	033
22	117	TIBETAN	No	080	026	03	-	-	-	-	020	006	100	033
23	118	FRENCH	No	080	026	03	-	-	-	-	020	006	100	033
24	120	GERMAN	No	080	026	03	-	-	-	-	020	006	100	033
25	121	RUSSIAN	No	080	026	03	-	-	-	-	020	006	100	033
26	123	PERSIAN	No	080	026	03	-	-	-	-	020	006	100	033
27	124	NEPALI	No	080	026	03	-	-	-	-	020	006	100	033
28	125	LIMBOO	No	080	026	03	-	-	-	-	020	006	100	033
29	126	LEPCHA	No	080	026	03	-	-	-	-	020	006	100	033
30	189	TELUGU TELAN- GANA	No	080	026	03	-	-	-	-	020	006	100	033
31	192	BODO	No	080	026	03	-	-	-	-	020	006	100	033
32	193	TANGKHUL	No	080	026	03	-	-	-	-	020	006	100	033
33	194	JAPANESE	No	080	026	03	-	-	-	-	020	006	100	033
34	195	BHUTIA	No	080	026	03	-	-	-	-	020	006	100	033
35	196	SPANISH	No	080	026	03	-	-	-	-	020	006	100	033
36	197	KASHMIRI	No	080	026	03	-	-	-	-	020	006	100	033
37	198	MIZO	No	080	026	03	-	-	-	-	020	006	100	033
38	027	HISTORY	Yes	080	026	03	-	-	020	006	-	-	100	033
39	028	POLITICAL SCIENCE	Yes	080	026	03	-	-	020	006	-	-	100	033
40	029	GEOGRAPHY	Yes	070	023	03	030	009	-	-	-	-	100	033

41	030	ECONOMICS	Yes	080	026	03	-	-	020	006	-	-	100	033
42	031	CAR. MUSIC VOCAL	Yes	030	009	02	070	023	-	-	-	-	100	033
43	032	CAR. MUSIC MEL INS	Yes	030	009	02	070	023	-	-	-	-	100	033
44	033	CAR.PERCUSSION INS. MRIDANGAM	Yes	030	009	02	070	023	-	-	-	-	100	033
45	034	HIND MUSIC.VOCAL	Yes	030	009	02	070	023	-	-	-	-	100	033
46	035	HIND. MUSIC MEL INS.	Yes	030	009	02	070	023	-	-	-	-	100	033
47	036	HIND.PER INS.	Yes	030	009	02	070	023	-	-	-	-	100	033
48	037	PSYCHOLOGY	Yes	070	023	03	030	009	-	-	-	-	100	033
49	039	SOCIOLOGY	Yes	080	026	03	-	-	020	006	-	-	100	033
50	041	MATHEMATICS	No	080	026	03	-	-	-	-	020	006	100	033
51	042	PHYSICS	Yes	070	023	03	030	009	-	-	-	-	100	033
52	043	CHEMISTRY	Yes	070	023	03	030	009	-	-	-	-	100	033
53	044	BIOLOGY	Yes	070	023	03	030	009	-	-	-	-	100	033
54	045	BIOTECHNOLOGY	Yes	070	023	03	030	009	-	-	-	-	100	033
55	046	ENGG. GRAPHICS	Yes	070	023	03	030	009	-	-	-	-	100	033
56	048	PHYSICAL EDUCA- TION	Yes	070	023	03	030	009	-	-	-	-	100	033
57	049	PAINTING	Yes	030	009	02	070	023	-	-	-	-	100	033
58	050	GRAPHICS	Yes	030	009	02	070	023	-	-	-	-	100	033
59	051	SCULPTURE	Yes	030	009	02	070	023	-	-	-	-	100	033
60	052	APP/COMMERCIAL ART	Yes	030	009	02	070	023	-	-	-	-	100	033



61	054	BUSINESS STUDIES	Yes	080	026	03	-	-	020	006	-	-	100	033
62	055	ACCOUNTANCY	Yes	080	026	03	-	-	020	006	-	-	100	033
63	056	KATHAK - DANCE	Yes	030	009	02	070	023	-	-	-	-	100	033
64	057	BHARATNATYAM - DANCE	Yes	030	009	02	070	023	-	-	-	-	100	033
65	058	KUCHIPUDI - DANCE	Yes	030	009	02	070	023	-	-	-	-	100	033
66	059	ODISSI - DANCE	Yes	030	009	02	070	023	-	-	-	-	100	033
67	060	MANIPURI - DANCE	Yes	030	009	02	070	023	-	-	-	-	100	033
68	061	KATHAKALI - DANCE	Yes	030	009	02	070	023	-	-	-	-	100	033
69	064	HOME SCIENCE	Yes	070	023	03	030	009	-	-	-	-	100	033
70	265	INFORMATICS PRAC. (OLD)	Yes	070	023	03	030	009	-	-	-	-	100	033
71	065	INFORMATICS PRAC.	Yes	070	023	03	030	009	-	-	-	-	100	033
72	283	COMPUTER SCIENCE (OLD)	Yes	070	023	03	030	009	-	-	-	-	100	033
73	083	COMPUTER SCIENCE	Yes	070	023	03	030	009	-	-	-	-	100	033
74	066	ENTREPRENEURSHIP	Yes	070	023	03	-	-	030	009	-	-	100	033
75	073	KNOWLEDGE TRADITION & PRACTICES OF INDIA	Yes	070	023	03	-	-	030	009	-	-	100	033
76	074	LEGAL STUDIES		080	026	03	-	-	-	-	020	006	100	033
77	076	NATIONAL CADET CORPS (NCC)	Yes	070	023	03	030	009	-	-	-	-	100	033
78	241	APPLIED MATHEMATICS		080	026	03	-	-	-	-	020	006	100	033

79	801	RETAIL	Yes	060	019	03	040	013	-	-	-	-	100	033
80	802	INFORMATION TECHNOLOGY	Yes	060	019	03	040	013	-	-	-	-	100	033
81	803	WEB APPLICATION	Yes	060	019	03	040	013	-	-	-	-	100	033
82	804	AUTOMOTIVE	Yes	060	019	03	040	013	-	-	-	-	100	033
83	805	FINANCIAL MARKETS MANAGEMENT	Yes	060	019	03	040	013	-	-	-	-	100	033
84	806	TOURISM	Yes	060	019	03	040	013	-	-	-	-	100	033
85	807	BEAUTY & WELLNESS	Yes	060	019	03	040	013	-	-	-	-	100	033
86	808	AGRICULTURE	Yes	070	023	03	030	009	-	-	-	-	100	033
87	809	FOOD PRODUCTION	Yes	060	019	03	040	013	-	-	-	-	100	033
88	810	FRONT OFFICE OPERATIONS	Yes	060	019	03	040	013	-	-	-	-	100	033
89	811	BANKING	Yes	060	019	03	040	013	-	-	-	-	100	033
90	812	MARKETING	Yes	060	019	03	040	013	-	-	-	-	100	033
91	813	HEALTH CARE	Yes	060	019	03	040	013	-	-	-	-	100	033
92	814	INSURANCE	Yes	060	019	03	040	013	-	-	-	-	100	033
93	815	X-RAY TECHNICIAN	Yes	060	019	03	040	013	-	-	-	-	100	033
94	816	HORTICULTURE	Yes	060	019	03	040	013	-	-	-	-	100	033
95	817	TYPOGRAPHY & COMPUTER APPLICATION	Yes	060	019	03	040	013	-	-	-	-	100	033
96	818	GEOSPATIAL TECHNOLOGY	Yes	060	019	03	040	013	-	-	-	-	100	033

97	819	ELECTRICAL TECHNOLOGY	Yes	060	019	03	040	013	-	-	-	-	100	033
98	820	ELECTRONIC TECHNOLOGY	Yes	060	019	03	040	013	-	-	-	-	100	033
99	821	MULTI-MEDIA	Yes	050		02	050		-	-	-	-	100	033
100	822	TAXATION	Yes	060	019	03	040	013	-	-	-	-	100	033
101	823	COST ACCOUNTING	Yes	060	019	03	040	013	-	-	-	-	100	033
102	824	OFFICE PROCEDURES & PRACTICES	Yes	060	019	03	040	013	-	-	-	-	100	033
103	825	SHORTHAND (ENGLISH)	Yes	060	019	03	040	013	-	-	-	-	100	033
104	826	SHORTHAND (HINDI)	Yes	060	019	03	040	013	-	-	-	-	100	033
105	827	AIR-CONDITIONING & REFRIGERATION	Yes	060	019	03	040	013	-	-	-	-	100	033
106	828	MEDICAL DIAGNOSTICS	Yes	060	019	03	040	013	-	-	-	-	100	033
107	829	TEXTILE DESIGN	Yes	060	019	03	040	013	-	-	-	-	100	033
108	830	DESIGN	Yes	050		03	050		-	-	-	-	100	033
109	831	SALESMANSHIP	Yes	060	019	03	040	013	-	-	-	-	100	033
110	832	MUSIC PRODUCTION	Yes	060	019	03	040	013	-	-	-	-	100	033
111	833	BUSINESS ADMINISTRATION	Yes	070	023	03	030	009	-	-	-	-	100	033
112	834	FOOD NUTRITION & DIETETICS	Yes	070	023	03	030	009	-	-	-	-	100	033

113	835	MASS MEDIA STUD- IES	Yes	070	023	03	030	009	-	-	-	-	100	033
114	836	LIBRARY & INFOR- MATION SCIENCE	Yes	070	023	03	030	009	-	-	-	-	100	033
115	837	FASHION STUDIES	Yes	070	023	03	030	009	-	-	-	-	100	033
116	838	APPLIED PHYSICS	Yes	070	023	03	030	009	-	-	-	-	100	033
117	839	APPLIED CHEMIS- TRY	Yes	070	023	03	030	009	-	-	-	-	100	033
118	841	YOGA		050		02	050	-	-	-	-		100	033
119	842	EARLY CHILDHOOD CARE & EDUCATION		050		02	050	-	-	-	-		100	033

Max= MAXIMUM

Min= MINIMUM

IA= INTERNAL ASSESSMENT

(-) = NOT APPLICABLE



## Section XXIII

### **ANOMALIES IN QUESTION PAPERS**

## Section XXIII

### ANOMALIES IN QUESTION PAPERS

CBSE conducts examinations at Class-X and Class-XII levels for lakhs of students every year who appear in these examinations from the examination centres pan India and from 28 countries abroad and growing every year.

Though, every effort is being taken by CBSE to ensure that Question Papers are error free, however, possibility of human error in question papers cannot be ruled out. Any error in Question Paper in examinations conducted by schools at school level can be addressed by informing the solution in each room to all candidates as examination is conducted in a school and in few rooms. However, when Board is conducting examination at about 6000+ examination centres in more than a lakh rooms, practice adopted at school level to correct the mistake by announcing the correction in each room cannot be followed in Board examinations.

Based on the magnitude of the examination conducted by CBSE, following mechanism has been framed:

1. Observations are obtained from subject experts on the day of examination by Examination Department.
2. Observations on the Question Paper are obtained from all schools within 24 Hrs of the conduct of examination on OECMS. These observations also include observations received by the schools from the students.
3. Information received within 24 hours of the conduct of examination from other sources is also taken into consideration
4. All observations are compiled and provided to the group preparing Marking Schemes to make provisions for addressing the anomaly in such a manner that students' interest is protected.

**While sending observations at aforementioned serial number 2, following may be strictly adhered to:**

- i) Picture of the question paper must not be taken for any purpose and under any circumstances before exam is over;
- ii) In no case, image of the question paper be taken on WhatsApp before exam is over;
- iii) Un-used Question Papers be sealed by 10.45 am positively;
- iv) In no case, any teacher will go through the question paper before exam is over;
- v) It follows logically from serial number (iv) above that in no case, Regional Office, or CBSE

- Head Qtrscan be informed about the anomaly before exam is over;
- vi) In no case feedback or discrepancy in the question papers be sent through WhatsApp or e-mail etc. before exam of concerned subject is over;
  - vii) Send the feedback on the question papers only on the prescribed proforma and at the prescribed time i.e. after the exam is over;
  - viii) The feedback should be sent ONLY after the completion of the duration of the examination;
  - ix) The feedback should be uploaded on OECMS, sent only on the e-mail ids given in the proforma; Feedback sent on other email ids will not be considered.

Based on the observations received by CBSE, appropriate action will be taken.

Violation(s), if any, of any of the above will be viewed seriously and Board may consider imposing financial penalty on the Principal/Teacher sending the feedbacks for violation of clause 9.2.3 and 9.2.27 of the Affiliation Bye Laws, as well as on the school which is designated as the Examination Centre as per Chapter 12 of the Affiliation Bye Laws.

**Above instructions may be strictly adhered to without any compromise during the conduct of examinations.**

**Schools may also guide to the students in this regards so that they are paying attention for the preparation of next examination rather than making request on social media**

