

**QUEEN'S VALLEY SCHOOL
CIRCULAR FOR STUDENTS (X-XII)
QUINTESSENCE (2021-22)**

This is to inform all students from classes X to XII that the Editorial Board of the school is inviting applications for its student body seats to be filled. The criteria for applying are as follows:

EDITORS-LANGUAGES

Send an original write-up on any issue of your choice. Adhere to the following guidelines for the same:

1. The submission in English/French language should be done as a PDF file only. Entries in the format of Word doc, Word Docx, JPG, or JPEG files will not be accepted.
2. The write-ups for Hindi and Sanskrit may be written in legible handwriting and scanned to be sent for submission.
3. The standard protocol should be followed with respect to the submission of the mail. The details are as follows:

- A. MAIL SUBJECT LINE:** School Magazine 2021-22- Submission for Editorial Board
- B. MAIL CONTENT:** Name, Class, and Section of the candidate (All these details should be mentioned in the document as well)
- C. MAIL ATTACHMENT:** the PDF document with the file name as the name, class, and section of the candidate.
- D. CONTENT TYPE:** Story, poem, anecdote, article, personal experience, or any unique format. (Plagiarized content will be outrightly rejected.)
- E. WORD LIMIT:** 200 words
- F. FONT STYLE AND SIZE:** Times New Roman, 11 (for content) and 14 (for headings)

EDITORS-DESIGNING

Send an originally conceptualized and created artwork on any theme of your choice. Adhere to the following guidelines for the same:

1. The submission for illustrations should be done as JPG or JPEG files only. Entries in the format of Word Doc, Docx, or PDF files will not be accepted.
2. The standard protocol should be followed with respect to the submission of the mail. The details are as follows:
 - A. MAIL SUBJECT LINE:** School Magazine 2021-22- Submission for Editorial Board
 - B. MAIL CONTENT:** Name, Class, and Section

- C. MAIL ATTACHMENT:** the JPG or JPEG file named as the name, class, and section of the candidate.
- D. CONTENT TYPE:** Abstract-painting, Comic strip, Calligraphy, Doodle, or any other relevant art form. (Plagiarised content will be outrightly rejected.)

The submissions should be scanned properly. The entry will be rejected in case of a lack of image clarity.

EDITORS-RENDITION

The submissions may be in any of the four languages (English/Hindi/French/Sanskrit). Adhere to the following guidelines for the same:

- A. MAIL SUBJECT LINE:** School Magazine 2021-22-Submission-Rendition
- B. MAIL CONTENT:** Name, Class, and Section
- C. MAIL ATTACHMENT:** the mp3 file named as the name, class, and section of the candidate.
- D. CONTENT TYPE:** Record audio of a well-known poem/essay/article/ speech of your choice. Keep in mind that your entry will be assessed on the basis of required voice modulation and appropriate pronunciation. The recording should not exceed 3 minutes.

With audio submissions, make sure that there is no background noise.

Last date of submission: 22nd August 2021. Please note the mail ids for submission. You are requested to send the entry at the mail address corresponding to the desired position only.

S.NO	EDITOR POSITION	E-MAIL ID
1	English	Shivi@queensvalleyschool.in
2	Hindi/Sanskrit	Sonila.Gupta@queensvalleyschool.in
3	French	Khushbu.Jethi@queensvalleyschool.in
4	Designing	Resham.Dogra@queensvalleyschool.in
5	Rendition	Savneet.Kaur@queensvalleyschool.in

Hoping for maximum participation

**Teachers
Editorial Board**