

**ENTITY CLUB  
WORKSHOP ON NETIQUETTES (VII)  
REPORT**

In the pace of just a few months, the COVID-19 pandemic has changed the way we interact with each other. We are adjusting to a new reality of studying and working from home and communicating virtually rather than face to face. Thus, it is pertinent to equip our children with the skills and confidence to always present the most polished version of themselves on online platforms. Having this objective, MBS International School, Dwarka organised a workshop on “Netiquettes” for the students of grade VII on October 27, 2020. The students were made aware about the various rules of etiquettes that apply when communicating over the internet. They were sensitized about the concept of online ethics which focuses on the acceptable use of online resources in an online social environment. The session was highly informative and interactive and our students learnt a great deal from it.

The top screenshot shows a Google Meet window with a slide titled "Ten Commandments of Computer Ethics". The slide text reads: "Ten commandments taken from the User Guidelines and Netiquette By Arlene Rinaldi. Ten commandments are as follows:" followed by two columns of bullet points:

- We should not use computer to harm people.
- We should not interfere with other people's work.
- We should not snoop around other people's files.
- We should not use a computer to steal
- We should not use a computer to bear false witness
- We should not use or copy software.
- We should not use other people's computer resources.
- We should think about the social consequences of the program we write.
- We should use a computer in ways that show consideration and respect.

The bottom screenshot shows a Google Meet window with a slide titled "Email Etiquette". The slide text reads: "There are etiquette rules for email messages also. They are as follows:" followed by a list of five bullet points:

- Check your email daily
- Delete unwanted messages.
- Keep messages in your box to a minimum
- Mail messages can be downloaded and save for future references.
- Never assume that your email can be read by no one but yourself.
- Remember there are always people lurking around online

On the right side of the bottom screenshot, a "Meeting details" sidebar is open, showing a list of 75 participants, including Medhansh Nathani, Mukti Singh, Nakul Yadav, Naman Makkar, Parth Upadhyay, Parth Yadav, Peehul Sharma, and Pooja Singh.