



***Orientation Session
for Students
Grade 11
(2024-25)***

A yellow sticky note with a red border and a red pushpin at the top center. The note is pinned to a white background. The text on the note is in a black, sans-serif font.

“Education is the passport to the future, for tomorrow belongs to those who prepare for it today.”

– **Malcolm X**



SCHOOL ETHOS

Vision:

To be an institution
that nurtures free and happy minds
thereby
empowering students to excel and contribute
to the society in the field of their choice.



Mission:

T

Tailor an inclusive and supportive campus that offers a sense of belonging, happiness, physical safety and intellectual freedom to all of our students.

H

Harvest the innate talent of each child to build a school community of individual achievement and collective excellence.

I

Instill an acute sense of values and ethics in each of our students so they may be always known for their personal integrity and probity.

N

Nurture an international cross-section of students so they may learn to live in a globalized world and contribute in building a united, tolerant, caring society.

K

Kindle and keep alive the spark of curiosity in our students through the provision of ICT facilities and resources that support a research - oriented, independent and enquiry based learning.



School Motto:

Character is Destiny

Senior School Supervisor - Grade 11 & 12



Mr. Shyam Kodanda

Phone no. +971 544448329

Email ID: seniorschoolsupervisor@credencehighschool.com

Head of the Departments

| SUBJECT | HEAD OF THE DEPARTMENT |
|---------------------------|-------------------------------|
| <i>English</i> | <i>Mr. Shyam K.</i> |
| <i>Mathematics</i> | <i>Ms. Varsha Kulkarni</i> |
| <i>Science</i> | <i>Mr. Jojit Siddharthan</i> |
| <i>Commerce</i> | <i>Ms. Fabitha Faisal</i> |
| <i>Physical Education</i> | <i>Mr. Vijesh Nair</i> |
| <i>Islamic Studies</i> | <i>Mr. Mushtaq Ahmed</i> |

Counselor (Senior Secondary)



Dr. Subhadra Prabhu

Phone no. +971 50 487 4284

Email ID: subhadra@credencehighschool.com

Grade 11 Coordinator



Ms. Deepa

Phone no: +971 557878448

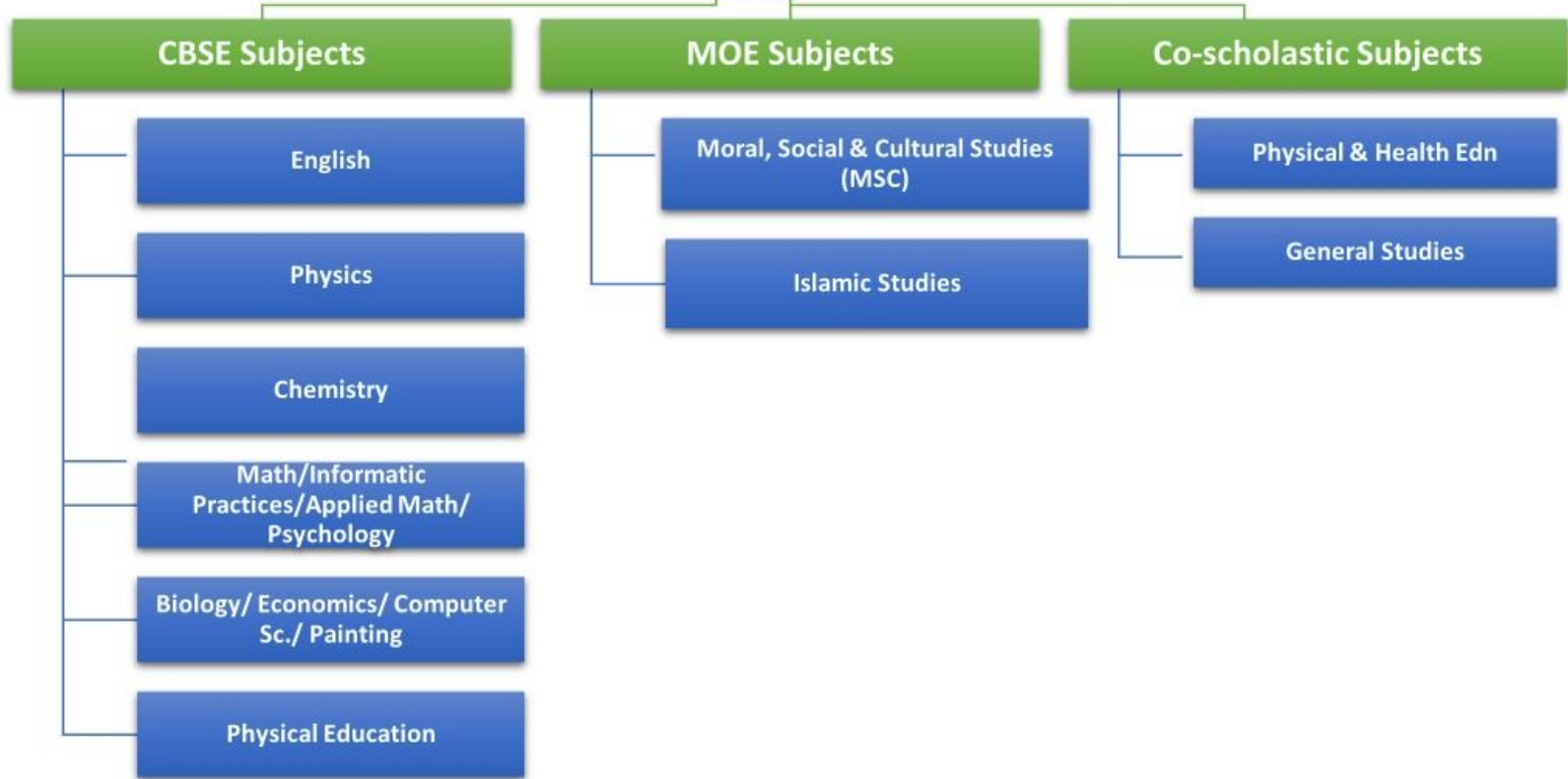
Email ID: deepa@credencehighschool.com

Class Teachers & Co-Class Teachers - Grade 11

| Class & Sec | Class Teacher | Co-Class Teacher |
|------------------------|----------------------|-------------------------|
| <i>11 A</i> | <i>Ms. Shamna</i> | <i>Ms. Juhaina</i> |
| <i>11 B</i> | <i>Ms. Pratibha</i> | <i>Mr. Sathyadas</i> |
| <i>11 C</i> | <i>Ms. Sushmitha</i> | <i>Mr. Siddique</i> |
| <i>11 D</i> | <i>Ms. Deepa</i> | <i>Mr. Deviprasad</i> |



Grade – 11 (Science Stream)





Grade – 11 (Commerce Stream)

CBSE Subjects

English

Accountancy

Business Studies

Math/Informatics
Practices/Applied Math/
Psychology

Economics/ Computer Sc./
Painting

Physical Education

MOE Subjects

Moral, Social & Cultural Studies
(MSC)

Islamic Studies

Co-scholastic Subjects

Physical & Health Edn

General Studies

HIGHER EDUCATION
DEGREES AND SPECIALISATIONS
CAREER PROSPECTS



SCIENCE-A GROUP

(Engineering/Technology/Architecture)

AVAILABLE DEGREES

| Degree | Duration |
|--|----------|
| B. Tech. (Bachelor of Technology) | 4 Years |
| B. E. (Bachelor of Engineering) | 4 Years |
| B.S. (Bachelor of Science) | 4 Years |
| B Ftech. (Bachelor of Fashion Technology) | 4 Years |
| B. Arch. (Bachelor of Architecture) | 4 Years |
| B. Plan (Bachelor of Planning) | 4 Years |
| Dual Programs in Engineering (B.Tech.+M.Tech.) | 6 Years |

SPECIALISATIONS BE / B Tech. in

- Aerospace
- Agricultural & Food
- Architectural
- Automobile
- Biological Sciences
- Biotechnology
- Biochemical
- Computer Science
- Ceramic
- Chemical
- Civil
- Electrical

- Electronics
- Environmental
- Electronics & Communication
- Electronics & Electrical Communication
- Electronics & Electrical
- Electronics & Instrumentation
- Engineering Physics
- Engineering Science
- Industrial & Systems
- Instrumentation
- Materials Science
- Metallurgical

- Mechanical
- Mineral
- Mining
- Manufacturing Science
- Mathematics & Computing
- Mining Machinery
- Naval Architecture
- Ocean
- Petroleum
- Production
- Polymer Science
- Plastic
- Textile Engineering Etc.

CAREER PROSPECTS

Higher Studies in Management or Technical field

Prepare for Civil Service Exams

Job in Technical Company

Start own Business / Technical Venture

Research and Academics

Join Armed Forces



SCIENCE-B GROUP

(Medicine & surgery/Ayurveda/Unani/Homeopathy/
health & allied sciences/paramedical/
nursing/rehabilitation sciences)

AVAILABLE DEGREES

| DEGREE | DURATION |
|---|-------------|
| MBBS (Bachelor of Medicine & Bachelor of Surgery) | 5-1/2 Years |
| BDS (Bachelor of Dental Surgery) | 5 Years |
| BAMS (Bachelor of Ayurvedic Medicine & Surgery) | 5-1/2 Years |
| BSMS (Bachelor of Siddha Medicine & Surgery) | 5-1/2 Years |
| BNYS (Bachelor of Naturopathy & Yogic Sciences) | 5 Years |
| BHMS (Bachelor of Homeopathic Medicine & Surgery) | 5-1/2 Years |
| BUMS (Bachelor of Unani Medicine & Surgery) | 5-1/2 Years |
| B. Sc. (Nursing) (Bachelor of Science (Nursing)) | 4 Years |
| B. Optom. (Bachelor of Optometry) | 4 Years |
| BOT (Bachelor of Occupational Therapy) | 4 Years |
| BPT (Bachelor of Physiotherapy) | 4-1/2 Years |
| B.Sc. (Trauma Care Management) | 4 Years |
| Pharm. D. (Doctor of Pharmacy) | 6 Years |
| B. Pharm (Bachelor of Pharmacy) | 4 Years |
| B. Pharm (Ayu) (Bachelor of Pharmacy(Ayurveda)) | 4 Years |
| B.Sc. (Agriculture) ((Bachelor of Science (Agriculture)) | 4 Years |
| B. Sc. (Sericulture) ((Bachelor in Science (Sericulture)) | 4 Years |
| B. V. Sc. (Bachelor of Veterinary Sciences) | 4 Years |
| B. F. Sc. (Bachelor of Fisheries Sciences) | 4 Years |

CAREER PROSPECTS

| | | |
|--|------------------------------------|------------------------------|
| State/Central Civil Medical Service | Prepare for Civil Service Exams | Start own Hospital/Clinic |
| Pharmaceutical and Medical equipment Manufacturing Company in Sales and Marketing | | Research and Academics |
| Corporate / Private Hospital | Medical Consultant in an MNC | Go for Higher Studies. |



COMMERCE

AVAILABLE DEGREES

| DEGREE | DURATION |
|--|----------|
| B.Com. (Bachelor in Commerce) | 3 years |
| B.Com. (Hons.) (Bachelor in Commerce(Hons.)) | 3 years |
| B.Sc.(Finance) (Bachelor in Science with Specialization in Finance) | 3 years |
| BBA (Finance) (Bachelor in Business Administration with Specialization in Finance) | 3 years |
| BFA (Bachelor in Financial Accounting) | 3 years |
| B.Com. (Professional) (Bachelor in Commerce (Professional)) | 3 years |

CAREER PROSPECTS

| | | | |
|--|---|---|---|
| Go for Higher Studies in Economics, Finance, Management, Communication or Social Work. | Join Government Organizations like Planning Commission, CAG, IMF Etc. | Join Financial Organizations like Bank, Insurance, Stock Broking Etc. | Consulting in Taxation, Financial Planning and company laws |
| Corporate /Private Job in Finance and Accounting | Research and Academics | Prepare for Civil Service Exams | Start own Venture in Financial Practices |

Certifications available along with or after 12th or Bachelor Degree in Commerce:

CA (Chartered Accountant)
CS (Company Secretary)
CWA (Cost and Works Accountant)
CFA (Certified Finance Analyst)
CFP (Certified Financial Planner)
CIB (Certified Investment Banker)
CSB (Certified Stock Broker)
CIA (Certified Investment Analyst)
Certified Actuary
NSE Certifications
BSE Certifications

www.icaai.org
www.icsi.edu
www.icwai.org
www.cfainstitute.org
www.cfp.net
Various Private Institutions
www.nism.ac.in
www.nism.ac.in
www.actuariesindia.org
www.nseindia.com
www.bsebti.com



ECONOMICS

AVAILABLE DEGREES

| DEGREE | DURATION | ELIGIBILITY |
|----------------------------|----------|---|
| B. A. in Economics (Hons.) | 3 Years | 10+2 Any Stream a few colleges require Maths/ Statistics as a Compulsory Subject. |
| B.Sc. in Economics (Hons.) | 3 Years | |
| BA in Economics | 3 Years | |
| B.Sc. in Economics | 3 Years | |

CAREER PROSPECTS

| | |
|---|--|
| Multinational Trading Corporations | National Council for Applied Economic Research |
| Export Import Houses | Planning Commission |
| International Monetary Fund | Government/Private Sector Banks |
| National Institute of Public Finance and Policy | Economic Journalism |

SPECIALISATIONS

| |
|----------------------------|
| Economic Development |
| International Economics |
| Monetary Theory and Policy |
| Finance |



BUSINESS MANAGEMENT

AVAILABLE DEGREES

| DEGREE | DURATION | ELIGIBILITY |
|---|----------|-----------------|
| IPM (Integrated Program in Management) | 5 Years | 10+2 |
| 5 Year Integrated BBA+MBA | 5 Years | Any Stream |
| I-MBA (Integrated Master in Busi. Administration) | 5 Years | a few colleges |
| BBA (Bachelor in Business Administration) | 3 Years | require Maths/ |
| BMS (Bachelor in Management Studies) | 3 Years | Statistics as a |
| BBS (Bachelor of Business Studies) | 3 Years | Compulsory |
| BBM (Bachelor of Business Management) | 3 Years | Subject. |

CAREER PROSPECTS

| | | |
|------------------------------------|--|--|
| Government or Public Sector Job | Multi National Corporation or Corporate Job | Entrepreneurship (Start own Business) |
| Join Family Business | Work for an NGO | International Business / Consultancy |

SPECIALISATIONS

Management of:

| | | |
|----------------------|---------------------------|------------------------|
| Finance & Accounting | Marketing and Advertising | International Business |
| Systems & Operations | Information Technology | Human Resource |



DESIGN / FINE / CREATIVE/ VISUAL / APPLIED ARTS

AVAILABLE DEGREES

| DEGREE | DURATION | ELIGIBILITY |
|--------------------------------------|----------|-----------------|
| B.I.D (Bachelor of Interior Design) | 4 Years | 10+2 Any Stream |
| B. Des. (Bachelor of Design) | 4 Years | 10+2 Any Stream |
| BFA (Bachelor of Fine Arts) | 4 Years | 10+2 Any Stream |
| BVA (Bachelor of Visual Arts) | 4 Years | 10+2 Any Stream |
| B. Cr. A (Bachelor of Creative Arts) | 4 Years | 10+2 Any Stream |

CAREER PROSPECTS

| | | | |
|--|--|--|---|
| Go for Higher Studies, Prepare for banking | Media and public relations | Research and Academics | Consulting in Advertising firms, Television and Art industry |
| Join creative departments of magazines, advertising agencies, newspapers, Publishing house, textile industry | Start own Venture/ Display your work in Exhibitions, Museums, Private Art galleries, Theatres, Boutiques, Studios | Join Government Organization as Artist or Photographer | Join fashion Houses/ Television or Fashion Industry |

SPECIALISATIONS

- Apparel
- Automobile
- Ceramic
- Exhibition
- Fashion
- Furniture
- Game
- Graphic
- Industrial
- Interior
- Jewellery & Metalsmithing
- Knitwear
- Life Style Accessory
- Leather
- Photography
- Product
- Textile
- Toy



SPORTS & SPORTS MANAGEMENT

AVAILABLE DEGREES

| Degree | Duration | Eligibility |
|--------------------------------------|----------|-------------|
| BBA in Sports Management | 3 Years | 10+2 |
| BSM (Bachelor of Sports Management) | 3 Years | 10+2 |
| B.A in Sports Management | 3 Years | 10+2 |
| BPE (Bachelor in Physical Education) | 3 Years | 10+2 |

CAREER PROSPECTS

| | | | |
|------------------------|---------------------------------------|---------------------------------|--|
| Managing Sports team | Athlete & Team Director | Higher Education in Management | Join Sports Agency/ Organization in Marketing and Public Relations |
| Research and Academics | Brand Management/ Tournament Planning | Parks and Recreation Department | Sports promotion |
| | Resort and Club Management | | |



ARTS / HUMANITIES / SOCIAL SCIENCES

AVAILABLE DEGREES

| DEGREE | DURATION |
|---|----------|
| BA (Bachelor of Arts) - 3 years | 3 Years |
| BA (Hons.) (Bachelor of Arts (Hons.)) - 3 years | 3 Years |
| BRS (Bachelor of Rural Studies) - 3 years | 3 Years |

CAREER PROSPECTS

| | | |
|---------------------------------|------------------------|--|
| Prepare for Civil Service Exams | Start own Venture | Go for Higher Studies in Humanities, Management, Communication or Social Work. |
| Research and Academics | Corporate /Private Job | |
| Join Government Organizations | Consulting | |

SPECIALISATIONS

| | | | |
|--------------------|-------------|-----------------------|---------------------------|
| Applied Psychology | History | Sociology | Economics |
| Political Science | Journalism | Psychology | Geography |
| Philosophy | Social Work | Public Administration | Archaeology and Museology |

CAREER options



ENGLISH



TECHNICAL WRITER

PUBLIC RELATIONS SPECIALIST

EDITOR

CONTENT MANAGER

WRITER AND EDITOR

MASS MEDIA AND NEWS REPORTER

ADVERTISING MANAGER





**RAMADAN
SCHOOL
TIMINGS**

| DAYS | GRADES | SCHOOL WORKING HOURS | | SCHOOL BUS DEPARTURE TIME |
|--------------------|------------------|----------------------|----------|---------------------------|
| | | START TIME | END TIME | |
| Monday to Thursday | PreKG, KG1 & KG2 | 7:45 AM | 10:45 AM | 10:55 AM |
| Monday to Thursday | Grades 1 - 12 | 7:45 AM | 12:45 PM | 1:00 PM |
| Friday | PreKG - Grade 12 | 7:45 AM | 11:25 AM | 11:40 AM |



**REGULAR
SCHOOL
TIMINGS**

| GRADES | DAYS | SCHOOL WORKING HOURS | | SCHOOL BUS DEPARTURE TIME |
|---------------|--|----------------------|-----------------|---------------------------|
| | | START TIME | END TIME | |
| PreKG - KG 2 | Monday to Thursday | 7:45 AM | 11:45 AM | 11:55 AM |
| Grade 1 - 12 | Monday to Thursday | 7:45 AM | 2:10 PM | 2:25 PM |
| PreKG - 12 | Friday | 7:45 AM | 11:25 AM | 11:40 AM |
| Grades 4 - 12 | Tuesday & Thursday (Voluntary Day-Boarding/Enrichment Classes / Extra Classes / Catch-up Classes) * | 7:45 AM | 3:50 PM | 4:00 PM |



- ❖ Extra classes will be held on Tuesdays and Thursdays (2.30 pm to 3.50 pm).
- ❖ These classes are mandatory.
- ❖ Students should refrain from absenting themselves from extra classes as the portions will be completed during these periods.



GENERAL RULES TO BE ADHERED TO.....



ATTENDANCE /LEAVE/ EARLY DEPARTURE

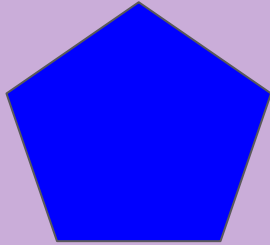
- All students must attend school regularly and punctually.
- As per CBSE Bye laws a student must have a minimum of 75% attendance to be eligible for the final examination.
- If you are going to be absent for the day, the parent must inform the class teacher by sending a mail through the school portal (Cloud 9) latest before 7:00 AM on that particular day.
- **IMPORTANT - IN CASE OF EARLY DEPARTURE, THE PARENT MUST SEND A MAIL THROUGH THE SCHOOL PORTAL TO THE SCHOOL RECEPTION AND TRANSPORT BEFORE 10AM.**



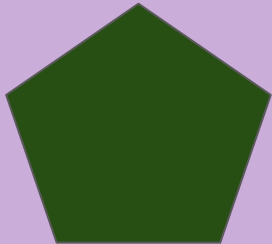
UNIFORM POLICY

- **Wear the school uniform on all days except on the days when you have Physical Education classes.**
- **Refrain from colouring hair, wearing accessories; lipstick/lip balm; nail polish.**
- **Boys should sport neatly trimmed hairstyle and girls should neatly tie up their hair.**

HOUSE SYSTEM



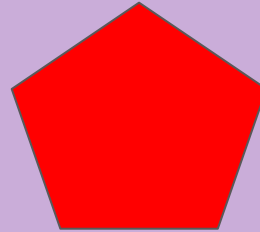
Pine



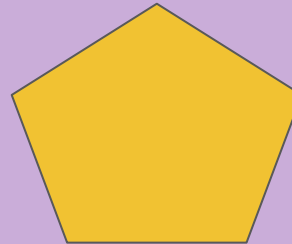
WILLOW

Students must wear
their respective
House Colour

T-shirts with the PE
track pants on the
days that they have
Physical Education
class.



MAPLE



OAK

STUDENT COUNCIL



The student council is a team of members selected for responsible posts assigned by the school to develop leadership skills so that the school functions smoothly.

SELECTION PROCEDURE

Round 1

- Nomination forms to be filled in by students by using the registration link

Round 2

- Interview of the students by the members of the student council selection committee.

Round 3

- *Video Manifesto*, Declaring the candidates through the PE google classroom, Holding of elections, Declaration of the Student-council through PA system

Investiture Ceremony



CLASSROOM BEHAVIOUR POLICY

- Ensure to report to class on time for the class assembly.
- Ensure to adhere to the break timings and report back to class on time.
- Actively engage in the class activities as instructed by the teachers.
- Make sure to consume healthy food during recess and refrain from junk foods.
- Ensure to use the outpass when you go out from your class (washroom/clinic).
- Avoid hanging around in classrooms other than your own.
- Refrain from inappropriate behaviours during class time (passing chits, chewing gum, playing/ eating)
- Avoid engaging in any form of bullying. If you find any such activities, report to the class teacher/ counselor/ supervisor immediately.
- Ensure to keep your classroom neat and clean always.
- Avoid doodling/ scribbling on furniture/ desks.
- Ensure to hang the respective placard when all students exit the classroom.
- During celebrations/ class parties ensure to dress modestly and maintain appropriate behaviour.
- During dispersal, maintain discipline and follow the exit routes as instructed.

NOTEBOOK POLICY



- ❖ A physical notebook / exercise book is required for each subject.
- ❖ Notebook should include **Error Correction code, Term Notebook Rubrics, Target Sheet, Term Self-Reflection and KWL chart** (for every chapter).
- ❖ Notebooks are to be well maintained and labelled with both name and subject.
- ❖ Multi subject exercise books are not allowed.
- ❖ Index should be maintained with entry of sub-topics.

- The date for classwork and homework must be written in the left margin of each page.
- When writing in their notebooks, students should only use **blue pens**. Underlining subheadings using a **pencil** or a **black pen** is recommended.
- Wherever necessary, the right side of the page should have the working or rough column. (Grade 3 to 12)
- Whitener / white fluid should not be used in the notebook or in exam paper.
- Highlight the following headings in your notebook
 - PRE ASSESSMENT
 - POST ASSESSMENT
 - ASSET QUESTIONS / HOTS QUESTIONS / CHALLENGE QUESTIONS / LEVEL-WISE QUESTIONS
 - CROSS CURRICULUM LINKS (CCL) / RESEARCH WORK
 - GRAPHIC ORGANIZERS (KWL/VENN DIAGRAM / MIND MAP)
 - SELF AND PEER CORRECTION (should be done using **purple pen** or **black pen**)
 - VERBAL FEEDBACK (VF)
 - SELF REFLECTION
 - FOLLOW UP (should be done using **purple pen** or **black pen**)
- Submit your notebook regularly to get teacher's feedback.
- Notebooks should be maintained neat and kept carefully throughout the year.

1. INDEX

It's there inside the cover page of the notebook, make one if not there.

2. TARGET SHEET

Make/Draw on the **1st side of Page 1**, of the notebook. Teacher will share the same in the google classroom, individually for each student (as its different for each student)

3. ERROR CORRECTION CODE

Make/Draw on the **2nd side of Page 1**, of the notebook. Teacher will share the same in the google classroom.

4. TERM 1 - NOTEBOOK RUBRIC

Make/Draw on the **1st side of Page 2**, of the notebook. Teacher will share the same in the google classroom.

5. TERM 1 - SELF REFLECTION

Make/Draw on the **2nd side of Page 2**, of the notebook. Teacher will share the same in the google classroom.

HOMework POLICY



- Each subject comes with a structured homework timetable tailored to the curriculum.
- Teachers carefully distribute assignments to ensure students aren't overwhelmed while fostering a sense of time management.
- All students are requested to complete their HW assignments on time and submit them as instructed by the subject teacher.



HOMWORK SCHEDULE: 2024-25

| Subject | G2 | G3-G5 | G6-G8 | G9-G10 | G11-G12 |
|-------------------------|---|--|--------------|--------------|--------------|
| Math | Once a week | Twice a week | Twice a week | Twice a week | Twice a week |
| | | <ul style="list-style-type: none"> - Questions for practice will be given everyday. - Homework will be done in HW notebook on homework days and remaining days in CW notebook. | | | |
| Islamic Studies | Once in two weeks | Once a week | Once a week | Once a week | Once a week |
| Physics | <ul style="list-style-type: none"> - In Physics, Chemistry and Biology (G11-G12) the practice questions will be assigned everyday in classrooms. Homework will be done in HW notebooks twice a week. | | | | Twice a week |
| Chemistry | | | | | Twice a week |
| Biology | | | | | Twice a week |
| CS | N/A | N/A | N/A | N/A | Once a week |
| Accountancy | <ul style="list-style-type: none"> - The practice questions will be assigned everyday in classrooms to be done in CW notebooks and Homework will be done in HW notebooks twice a week | | | | Twice a week |
| Business Studies | N/A | N/A | N/A | N/A | Once a week |
| Economics | N/A | N/A | N/A | N/A | Twice a week |
| IP | N/A | N/A | N/A | N/A | Once a week |
| Psychology | N/A | N/A | N/A | N/A | Once a week |
| Applied Math | N/A | N/A | N/A | N/A | Twice a week |
| Painting | N/A | N/A | N/A | N/A | Once a week |



ELECTRONIC DEVICES POLICIES

LAPTOP OR TABS:

- Device is to be used for educational purposes only.
- Battery is to be fully charged at home.
- All student work is to be backed up to personal use or external drive, not less than once per fortnight.

MOBILE PHONES:

- Use of mobiles is strictly not permitted.
- If a student needs to get his/her phone to school, the parent should send an email to the class teacher.
- After approval, the phone must be deposited with the class teacher before assembly and collected during dispersal.
- Student should refrain from using the phone in the bus.
- Where a student fails to follow the teacher's instructions, they may be subject to the sanctions laid out in the Code of Behaviour.
- Inappropriate use of MOBILE will result in the phone being confiscated.
- The phone will be given back to the student at the end of academic term (or when the student is leaving) and a report will be given to the Principal.
-



Students are permitted to bring electronic devices to school **ONLY ON** designated days as outlined below. Devices brought on any other day will be confiscated.

| DEVICE USAGE SCHEDULE ACADEMIC YEAR 2024-25 | | | | | | | | | | | |
|---|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| | G2 | G3 | G4 | G5 | G6 | G7 | G8 | G9 | G10 | G11 | G12 |
| Monday | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Tuesday | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Wednesday | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Thursday | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Friday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Saturday | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |





COMMUNICATION POLICY

Whatsapp and
Email

Virtual/ Face
to Face PTM



COMMUNICATION

Weekly Update
Sent every Friday

SMS/Telephone
call

Subject
Google
classrooms

School
Portal
Cloud 9





Communication-Cloud 9 parent portal

- ALL MAILS AND IMPORTANT INFORMATION **WILL BE COMMUNICATED ONLY THROUGH THE SCHOOL PORTAL.**
- REQUEST FOR LONG LEAVE (any leave of more than 2 consecutive days) - PARENT HAS TO SEND A MAIL TO THE PHASE SUPERVISOR AND APPROVAL SHOULD BE OBTAINED FROM THE PRINCIPAL.
- SMS WILL BE SENT FROM THE ADMIN DEPARTMENT FOR ANY IMMEDIATE INFORMATION.

Link:: <https://www.credencehighschool.com/parent-portal-guidelines.html>



*S*chool official whatsapp group



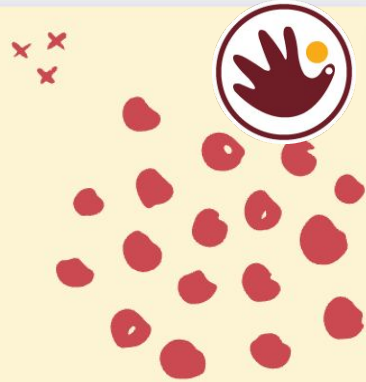
- WHATSAPP GROUP IS CREATED FOR ALL SECTIONS.
- THE PURPOSE OF THE GROUP IS TO GIVE REMINDERS TO THE PARENTS ABOUT THE ACTIVITIES HAPPENING IN SCHOOL (IMPORTANT CIRCULARS, CAMPS, HOLIDAYS, EXAM DATES ETC.)
- ONLY THE SCHOOL ADMIN WILL BE ABLE TO POST IN THESE GROUPS.
- IF ANY PARENT NEEDS ANY URGENT HELP, THEY MUST MESSAGE THE CLASS TEACHER /PHASE SUPERVISOR PERSONALLY THROUGH THE SCHOOL PORTAL (Cloud 9)
- FOR ANY OTHER QUERY PARENT MUST WRITE THROUGH THE SCHOOL PORTAL ONLY.



TRANSPORT POLICY



TRANSPORT



- Own Transport - Inform parent to drop and pick up on time
- School transport - School Bus guidelines
- Link <https://www.credencehighschool.com/school-bus-transport-guidelines.html>

Transport Manager - Mr. Tasleem

transport@credencehighschool.com +971527965785



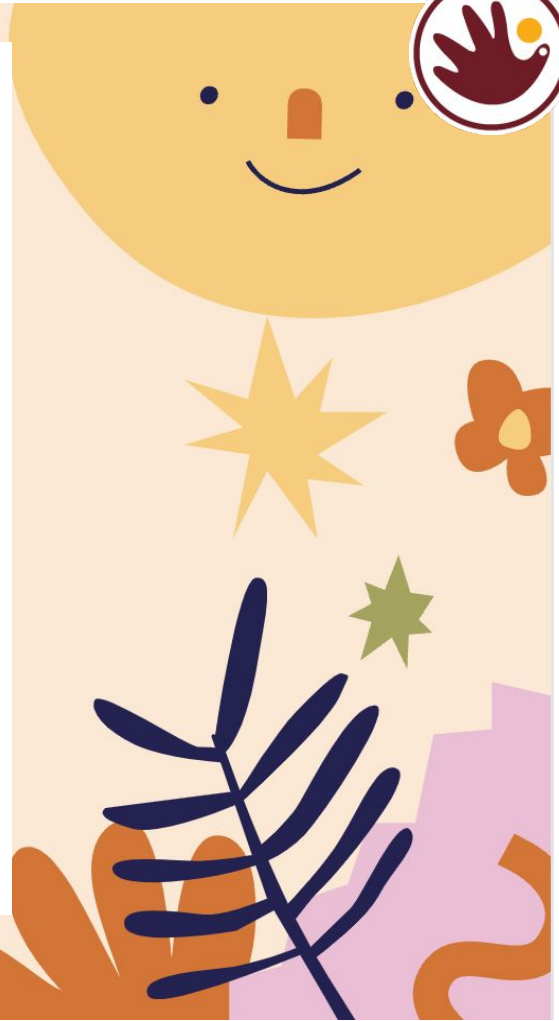
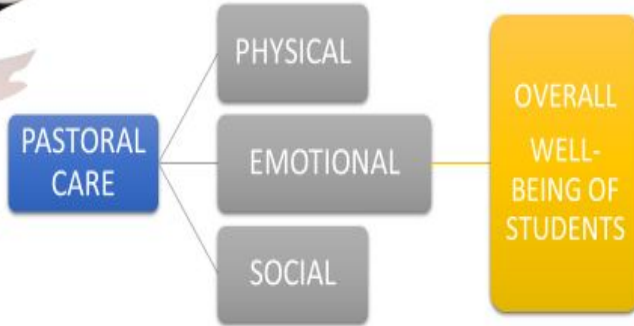


COUNSELLING SERVICES
&
PASTORAL CARE



What is pastoral care?

A whole-school strategic and operational approach to foster an atmosphere that is conducive for learning.





Behaviour management

Policy



- Well-defined behaviour policy in place outlining the expected behaviour
- Behaviour contract for students

Behaviour chart



Behaviour charts in class are in place to monitor students' behaviour



Rewards



Following are the rewards for positive behaviour:

- Good behaviour certificate
- Badges
- Appreciation note to parent
- P.E or Library pass

Sanctions



- Verbal warning by teachers / phase supervisor
- Behaviour reflection log – with phase supervisor and counsellor
- Intervention by counsellor
- Conference with parents

SUPPORT

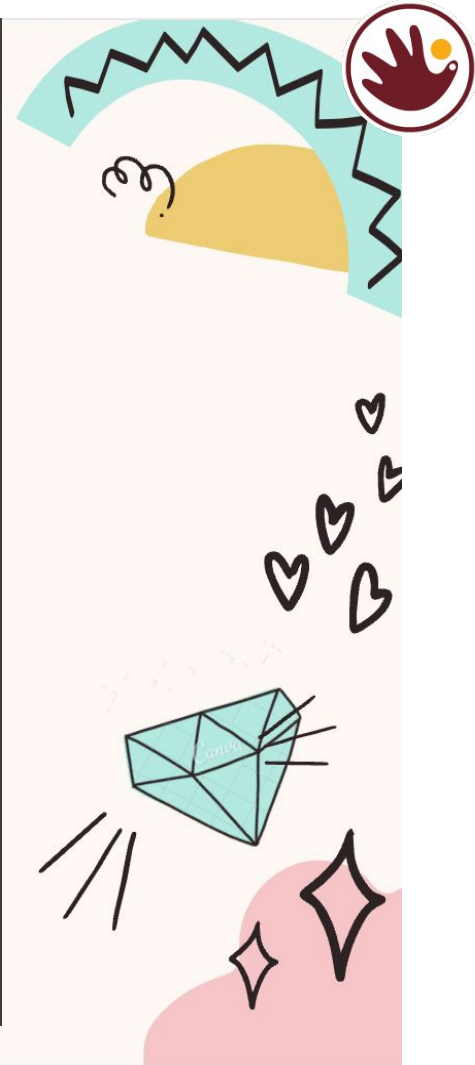
Cyber-safety team



Ms. Dolly
Head of ICT



Mr. Shivender Kumar
Vice Principal





CAREER COUNSELLING SERVICES

- All updates regarding career fairs, contact details of higher education consultants, career sessions will be available on **Career guidance google classroom**.
- Regular **career guidance sessions** are organised in collaboration with International Higher Education Consultants.
- **Aptitude tests, career fairs, workshops, summer internships and volunteer programmes** are organised regularly to facilitate students to make informed career choices and support them in the process.
- **Career counselor, Dr. Subhadra** is available on all school working days to guide students.



ASSESSMENT POLICY

**CREDENCE HIGH SCHOOL : ASSESSMENT POLICY : 2024-25: Grades : XI**

| Subjects | Assessment | Details | Marks | Dates | Weightage |
|--|--------------------------------|---|-------|---------------------|-----------|
| 1. English 2. Mathematics/ Applied Math/Informatics Practices/Psychology | Pen & Paper Tests | PR-1 (2 Hours) | 50 | June | 5% |
| | | Half-Yearly (3 Hours) | 70/80 | October | 10% |
| | | PR-2 (2 Hours) | 50 | January | 5% |
| 3. Physics/ Business Studies | Subject Enrichment & Portfolio | Projects & Practical Lab work, ASL (Languages), Quran Recitation | | Throughout the year | 15% |
| 4. Chemistry/ Accountancy | Multiple Assessments | <ul style="list-style-type: none">· Chapter-wise Post Assessments· Quizzes· Concept maps & graphic organizers· Class discussion/Group Discussions· Visual representation· Reading and Speaking Assessment· Others | | Throughout the year | 5% |
| 5. Economics/ Computer Sc. /Biology/ Painting | | | | | |
| 6. Physical Education | Annual Examinations (3 Hours) | Theory | 70/80 | Feb-March | 60% |
| | | Practical/Project | 20/30 | Feb-March | |
| | | | | | 100% |



CREDENCE HIGH SCHOOL : ASSESSMENT POLICY : 2024-25 Grade : IX - XII : MOE SUBJECTS

| MOE Subjects | Assessment | Details | Marks | Dates | Weightage |
|---|--|--|-------|---------------------|-----------|
| 1. Arabic (Grade-9 only) | Periodic Review | Periodic Review-1(1 ½ Hours) | 20 | June | 5% |
| | | ABT, IsBT | 20 | January | |
| 2. Islamic Studies (G9-G12) | Subject Enrichment | Projects , Arabic : ASL, Islamic Studies : Quran Recitation | 10 | Throughout the year | 5% |
| | Multiple Assessments | · Chapter-wise Post Assessments · Quizzes, Concept maps & graphic organizers · Class discussion/Group Discussions · Visual representation | 10 | Throughout the year | 5% |
| | Portfolios | · Class & Home assignments/tasks · peer-assessments & Self-assessments · Achievements, Reflections/Exit Slips · Journals/Notebooks | 10 | Throughout the year | 5% |
| | Half-Yearly Examination (1 ½ Hours) | Theory | 40 | October | 40% |
| | Annual Examinations (1 ½ Hours) | Theory | 40 | Feb-March | 40% |
| | | | | | |
| 3. Moral, Social & Cultural Studies (MSC) (G9-G12) | Subject Enrichment | Projects & Activities | | Throughout the year | 40% |
| | Summative Examinations | Test - 1 | 30 | October | 30% |
| | | Test - 2 | 30 | February | 30% |
| | | | | | |

IMPORTANT DATES



| <u>SCHEDULE 2024-2025</u> *Exam dates are subject to change due to unforeseen circumstances. Kindly plan all holidays as per the summer and winter break mentioned here* | 2024-2025 |
|--|------------------------------|
| Start of academic session (PreKG, Kindergarten 1, Grade 1-10 & 12) | Monday , 1st April 2024 |
| Start of academic session (Kindergarten 2) & (Grade 11) | Wednesday, 3rd April 2024 |
| Orientation (Grades 2 & 3) | Wednesday, 17th April 2024 |
| Orientation (Grades 4 & 5) | Thursday, 18th April 2024 |
| Orientation (Grades 6, 7 & 8) | Friday, 19th April 2024 |
| Orientation (PreKG - Grade 1) | Saturday, 20th April 2024 |
| Orientation (Grade 9 & 10) | Wednesday, 24th April 2024 |
| Orientation (Grade 11) | Thursday, 25th April 2024 |
| Orientation (Grade 12) | Friday, 26th April 2024 |
| DIAGNOSTIC TEST (G2-G9) - To know students' starting point | 15th April - 23rd April 2024 |
| Students' Interests & Learning Preference QUESTIONNAIRE | April 2024 |

IMPORTANT DATES



| | |
|---|--|
| CAT -4 (Cognitive Ability Test - Mandatory as per KHDA) - As per KHDA & new joinees | 15th April - 15th May 2024 |
| Eid Al Fitr break (tentative) | 8th April - 12th April 2024 |
| NGRT 'A' (International Benchmark Assessment-Mandatory as per KHDA) For Grade-1 to Grade-9 in English | 15th April - 31st May 2024 |
| ABT '1' (International Benchmark Assessment-Mandatory as per KHDA) For Grade-3 to Grade-9 in Arabic | May - June 2024 |
| IsBT '1' (International Benchmark Assessment) For Grade-3 to Grade 12 in Islamic Education | May - June 2024 |
| OPEN DOOR Mastery Assessment to check mastery on certain topics- CYCLE-1 (Math & Science) - G3-G10 | 13th May - 17th May 2024 20th May - 24th May 2024 |

IMPORTANT DATES



| | |
|--|--|
| Periodic Review 1 - Grades 2-12 / Review cycle 1- Grade 1 | Monday, 3rd June 2024 - Wednesday, 12th June 2024 (3-5-7-10-12 June 2024) |
| Parent Teacher Meeting Term-1 (Pre Kg to Grade 1) | Saturday, 15th June 2024 |
| Parent Teacher Meeting (Grades 2-12) | Saturday, 22nd June 2024 |
| Eid Al Adha break (tentative) | 17th June & 18th June 2024 |
| Summer break begins | Monday, 1st July 2024 |
| Virtual Classes for Grade 10 & 12 (during summer break) | 1st July - 12th July 2024(Exclude weekends) |
| School reopens after summer break | Monday, 26th August 2024 |
| OPEN DOOR Mastery Assessment to check mastery on certain topics- CYCLE-2 (Math & Science) G3-10 | 9th - 13th September 2024 16th - 20th September 2024 |
| HALF YEARLY for Grades 2-12 Review Cycle 2- Grade 1 | Monday, 7th October 2024 - Friday, 18th October 2024 (7-9-11-14-16-18 October 2024) |
| Parent Teacher Meeting (Grades 2 to 12) | Saturday, 26th October 2024 |
| NGRT 'B' (International Benchmark Assessment-Mandatory as per KHDA) For Grade-1 to Grade-9 in English | September - October 2024 |
| Diwali days break | 30th October - 1st November 2024 |

IMPORTANT DATES



| | |
|---|--|
| OPEN DOOR Mastery Assessment to check mastery on certain topics- CYCLE-3 (Math & Science) - G3-G10 | 11th November - 15th November 2024 18th November - 22nd November 2024 |
| Pre Board - 1 for Grades 10 and 12 | 25th November - 9th December 2024 |
| Parent Teacher Meeting Term - 2 (Pre Kg to Grade 1) | Saturday, 7th December 2024 |
| Winter break begins | Monday, 16th December 2024 |
| Virtual Classes for Grade 10 & 12 (during Winter break) | 16th - 20th December 2024 |
| New Year holiday | Wednesday, 1st January 2025 |
| School reopens after winter break | Monday, 6th January 2025 |
| Pre Board - 2 for Grades 10 and 12 | Wednesday, 8th January 2025 - Monday, 20th January 2025 (8-10-13-15-17-20 January 2025) |
| Periodic Review -2 for Grades 2-9 and 11 Review Cycle 3- Grade 1 | Monday, 13th January 2025 - Wednesday, 22nd January 2025 |
| | (13-15-17-20-22 January 2025) |

IMPORTANT DATES



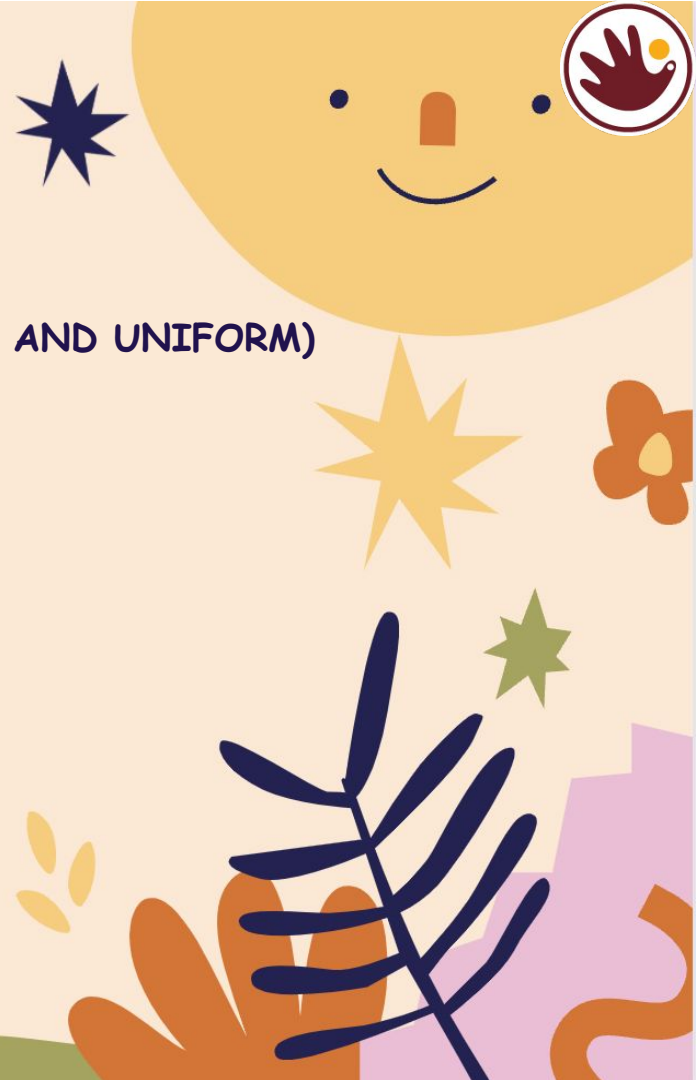
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|--|--|
| OPEN DOOR Mastery Assessment to check mastery on certain topics- CYCLE-4 (Math & Science) - G3-G9 | 13th - 17th January 2025 20th - 24th January 2025 |
| MOCK ASSET for Grades 3-9 | 20th - 24th January 2025 |
| MAIN ASSET (Mandatory as per KHDA) for Grades 3-9 | January - February 2025 |
| NGRT 'C' (International Benchmark Assessment-Mandatory as per KHDA) For Grade-1 to Grade-9 in English | January - February 2025 |
| ABT '2' (International Benchmark Assessment-Mandatory as per KHDA) For Grade-3 to Grade-9 in Arabic | January - February 2025 |
| IsBT '2' (International Benchmark Assessment) For Grade-3-9 & Grade 11 in Islamic Education | January - February 2025 |
| Practical Exam (Grade-11) | First week of Feb 2025 |

IMPORTANT DATES



| | |
|--|--|
| CBSE Board Practicals -Grade-12 (tentative) | Last week of January and First week of February 2025 |
| CBSE Board Examination -Grade10 and 12 (tentative) | February 2025 |
| ANNUAL EXAM Grade 9 and Grade 11 | 24th February - 7th March 2025 |
| ANNUAL EXAM Grades 2-8 Review Cycle 4- Grade 1 | 3rd March - 14th March 2025 |
| Graduation Day and PTM (KG2) | Friday , 14th March 2025 |
| Parent Teacher Meeting Term - 3 (Pre Kg ,kg1 and Grade 1) | Monday,17th March 2025 |
| Block Teaching for Grade 10 and 12 (2025-2026) | 12th March - 26th March 2025 |
| Result declaration - Parent Teacher Meeting (Grade 2-9 & 11) | Thursday, 27th March 2025 |
| New academic session (2025-2026) begins for ALL (Except KG2 & Grade 11) | Tuesday, 1st April 2025 |
| New academic session (2025-2026) begins (KG2 & Grade 11) | Thursday, 3rd April 2025 |

Admin working hours



- **REGULAR TIMINGS FOR ACCOUNTS AND STORE (BOOKS AND UNIFORM)**
MONDAY TO FRIDAY (7:45 AM TO 4:00 PM)
SATURDAY (9:00 AM TO 4:00 PM)
- **CLOSED ON SUNDAYS**

Thank You

