



Delhi Public School Greater Noida



DELHI PUBLIC SCHOOL GREATER NOIDA (a DPS Society Core School) invites applications from highly qualified, experienced, dynamic, competent and result-oriented education professionals possessing proven leadership abilities, sound administrative acumen, and an exemplary commitment to academic excellence for the aforesaid positions :

1. VICE PRINCIPAL 2. HEADMISTRESS / HEADMASTER

REQUIRED SKILLS AND COMPETENCIES:

- Proven leadership qualities with strong interpersonal and effective communication skills
- Thorough knowledge of the National Education Policy (NEP) 2020, the National Curriculum Framework (NCF) and the guidelines, by-laws and regulations of the Central Board of Secondary Education (CBSE).
- Proven ability to lead curriculum planning, academic excellence and pedagogical innovation.
- Ability to work collaboratively with educators to integrate academic initiatives and resources
- Strong analytical aptitude with effective problem-solving and decision-making skills
- Technologically proficient, capable of structuring academic teams and conducting regular reviews on teaching methodologies
- Well-versed with contemporary best practices and innovative teaching-learning methodologies across academic and administrative domains
- Proficiency in the use of educational technology, Learning Management Systems (LMS) and digital administration tools.
- Ability to discharge duties under pressure while maintaining the highest standards of professionalism and accountability.

EDUCATIONAL QUALIFICATIONS:

- Post Graduate degree from a recognized Indian University
- Degree in Education (B.Ed./M.Ed.)
- Any additional academic/professional qualifications shall be an added advantage
- Proficiency in English (both written and spoken) and working knowledge of Information and Communication Technology (ICT) in education.

DESIRABLE EXPERIENCE:

- Minimum **15-20 years of teaching experience, as a Post Graduate Teacher**, in a reputed & recognized CBSE-affiliated school, out of which at least **05 years** should have been in a supervisory or academic leadership role

- Proven experience in leading the Primary Wing (Classes Nursery–V) shall be preferred for the post of Vice Principal
- Sound knowledge and practical experience in implementing the National Education Policy (NEP) 2020, the National Curriculum Framework (NCF) and CBSE guidelines
- Experience in handling statutory compliance, school safety, child protection, grievance redressal and parent engagement.
- Experience in accreditation, school inspections, audits and implementation of quality standards shall be an added advantage.
- Candidates with experience in reputed CBSE schools, preferably within the Delhi Public School system, shall be given preference.

Eligible candidates are required to submit their applications duly supported with relevant documents, along with a detailed summary of teaching and administrative experience, via email at office@dpsgrnoida.com on or before 27th July 2026.

Kindly click on the Application Form complete the procedure and send the same at office@dpsgrnoida.com

Please Note :

- Applicants from DPS Schools need to have their applications forwarded through their School Principal
- Salary as per VII Pay Commission recommendations and The DPS Society rules
- Only shortlisted candidates shall be contacted for further selection procedures. The School reserves the absolute right to accept or reject any application without assigning any reason whatsoever.
- The School reserves the right to shortlist candidates based on its prescribed criteria.
- The School may modify, postpone, cancel, suspend or withdraw the recruitment process, either wholly or in part, at any stage, without prior notice and without incurring any liability.
- Mere submission of an application or participation in the selection process shall not confer upon any candidate any right to appointment, employment or consideration for appointment.
- The decision of the School Management in all matters relating to recruitment, shortlisting, selection, and appointment shall be final, conclusive, and binding on all candidates, and no correspondence or representation in this regard shall be entertained.

Principal